



# المدرسة الهندية العالمية الخاصة INTERNATIONAL INDIAN SCHOOL

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## CAREER COUNSELLING POLICY - AY 2026-2027

<b>Ratified</b>	<b>September 2018</b>
<b>Amended</b>	<b>April 2026</b>
<b>Next Review Date</b>	<b>April 2027</b>
<b>Policy Type</b>	<b>School</b>
<b>Reference</b>	<b>Ministry guidelines</b>
<b>Related Policies</b>	<b>School Activity Policy</b>
<b>Review Frequency</b>	<b>Annually</b>
<b>Committee Responsible</b>	<b>Leadership Team &amp; Inclusion and Wellbeing Department</b>
<b>Chair Signature</b>	 <b>PRINCIPAL</b> <b>Ms. Qurat Ul Ain</b>

## **School Mission and Vision**

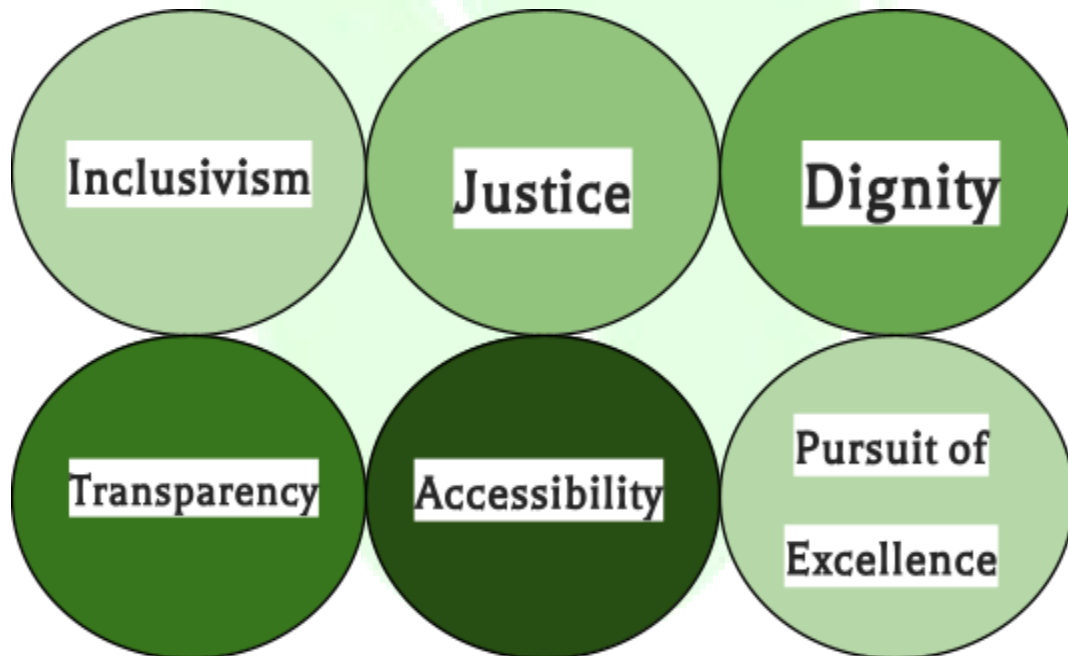
### **Our Vision**

The school envisages learning as a communitarian process of imbibing education from the natural, academic, social and technological ecosystems created around the institution of school.

### **Our Mission**

We strive to provide a new model of education for the expatriate children in the UAE in a culturally inclusive, technologically effective and ecologically sensitive way in a cosmopolitan environment.

### **CORE VALUES**



## 1. Purpose

The purpose of this policy is to establish a dynamic, student-centered, and future-ready framework for career guidance and counselling within the school. It aims to empower students to make informed academic and career decisions aligned with their interests, abilities, values, and global opportunities, in accordance with CBSE guidelines and the UAE National Agenda Vision 2031.

## 2. Objectives

The Career Guidance Programme shall:

- Guide students in exploring career options based on their interests, aptitudes, and values.
- Provide reliable, updated, and diverse information on academic pathways in the UAE and internationally.
- Support informed subject and stream selection at key transition stages (Grades 10 & 12).
- Promote awareness of emerging careers, 21st-century skills, and global opportunities.
- Encourage active parent engagement in students' career planning.
- Foster inclusivity by offering personalized guidance to Students of Determination and those requiring additional support.

## 3. Scope

This policy applies to:

- Students of Grades 8 to 12
- School leadership and management
- School counsellor(s) and the career guidance team
- Teachers and mentors
- Parents/guardians as key stakeholders in the guidance and decision-making process

## 4. Roles and Responsibilities

### School Principal

- Lead and monitor the implementation of the career guidance programme
- Establish partnerships with universities, industries, and career organizations
- Ensure resources, infrastructure and training are available

### Career Counsellor

- Conduct career awareness and orientation sessions for students and parents
- Maintain updated resources on universities, scholarships, and career pathways
- Administer and interpret psychometric assessments

- Provide individual counselling sessions as required
- Organize career fairs, webinars and college interactions.
- Maintain confidentiality of student information

### **Teachers and Mentors**

- Integrate career awareness into subject teaching where relevant
- Identify students' interests and strengths through classroom engagement.
- Encourage students to participate in school-organized career guidance activities.
- Collaborate with the counsellor to support informed decision-making.
- Support students during subject/stream selection

### **Parents**

- Participate in school-organized parent counselling sessions, career orientation programmes and workshops
- Participate in career orientation programmes and workshops
- Support and respect student's individual career choices based on their aptitude and interests
- Stay updated with evolving education, career trends and opportunities

### **Key Programme Components**

#### **Career Awareness (Grades 8–9)**

- Orientation sessions on various professions and career clusters
- Introductory activities for skill and interest mapping

#### **Career Exploration (Grade 10)**

- Stream selection guidance based on psychometric assessment results
- Career Guidance workshops with industry experts and alumni

#### **Career Preparation (Grades 11–12)**

- University and course selection guidance (UAE & abroad)
- University application and admission support
- Information on scholarships, entrance exams, and eligibility criteria
- Life skills and employability training

### **Special Guidance for Students of Determination**

- Provide individualized support based on strengths and needs
- Collaborate with the Inclusion Team, parents, and external experts for career planning

- Focus on skill-based, vocational, and supported employment pathways
- Ensure accessibility and equal participation in all career activities

### **Collaboration and Partnerships**

The school will actively collaborate with:

- CBSE Career Guidance Cell and certified counsellors
- UAE and international universities and colleges
- Vocational training institutes and skill development centres
- Industry professionals and organizations
- Alumni network for mentorship and guidance

### **Safeguarding and Ethics**

- All career counseling activities adhere to the school's safeguarding and child protection policies.
- Education and training providers must comply with the school's procedures for verifying the identity and suitability of visitors.
- Maintain strict confidentiality of student data

The school remains committed to providing comprehensive, ethical, and student-centered career guidance that empowers every learner to make informed choices for a successful future.

