



IIS/CIR/043/2024-2025

13/09/2024

Dear Parents,

GREETINGS FROM IIS FAMILY!!!

Please be informed that your ward has to be registered for **Grade IX CBSE Examination 2024-25**. You are requested to fill the following details carefully and submit the hard copy to the respective Class teacher on or before **by 17th September 2024**. The details which you are furnishing will be registered with the CBSE.

The following documents have to be submitted:

1. The copy of relevant documents to support name and other data (Birth certificate of the student, Passport copy of the student, father & mother – front & back).
2. **Recent highly contrast passport size photograph, preferably black & white (2 copies)**, of the student which **clearly indicates the name of the student** printed on the front side.
3. **Recent highly contrast passport size coloured photograph** of the students which **clearly indicates the name of the student** printed on the front side **along with the date of taking the photograph**. The Head should be positioned directly facing camera, centered and compose 80% of image. Photo should capture from slightly above top of hair to middle of chest, have a natural expression. Eyes must be open and looking at the camera. Glasses must not be tinted unless worn daily for medical purposes. **[2 copies]**. Photographs should be taken in **proper school uniform, ID Card** and hairstyle (photograph should have been taken on or after 1st April 2024 of the academic session)
4. **It is mandatory to attend all the School Assessments and the attendance of your ward should be 75%.**
5. **Aadhar No. field is mandatory.** If Aadhar No. is not available **Passport No.** can be provided. If **Passport No.** is not available, **Social Security Number/ID Number** issued by the Foreign Country may be mentioned.

Please fill the details in CAPITAL LETTERS. It is mandatory to fill all the data.

NAME OF THE CANDIDATE (Submit a copy of passport for verification)	
NAME OF THE MOTHER (Submit a copy of passport for verification)	
NAME OF THE FATHER (Submit a copy of passport for verification)	
Gender: Male/Female	
CATEGORY (GENERAL/SC/ST/OBC/OTHERS)	
MINORITY (Yes/No)	
IF HANDICAP, Specify TYPE	
WHETHER DYSLEXIC/SPASTIC/ PHYSICALLY CHALLENGED/INTELLECTUAL DISABILITY (If yes, attach copy of Medical Certificate)	
SECOND LANGUAGE OPTED WITH SUBJECT CODE	
DATE OF BIRTH as in Birth Certificate (Attach a copy of birth certificate and TC in case of Transfer) (DD/MM/YYYY)	
ANNUAL INCOME OF THE PARENTS (in INR)	
ONLY ONE CHILD (Mention YES/ NO)	
ADMISSION NO (GR. NO.)	
ADMISSION DATE (DD/MM/YYYY)	
Aadhar No./Passport No./ Social Security No. (to be filled by Foreign nationalities)	
MOBILE No.	
EMAIL ID	
PERMANENT ADDRESS	

Note:

- It may be ensured that the full name of the Candidate/Mother/Father/Guardian be filled to avoid corrections in the future and hardship to the candidate. Abbreviations should not be used.
- It should be noted once the parent acknowledges and signs the form with the data, **no changes will be entertained. Parents must take utmost care while providing the data to the school.**
- Late submissions of forms, **after 17th September 2024**, will not be accepted at any instance as the school needs to complete the registration process as per the deadline issued by CBSE.

Declaration by the Parent:

I do hereby declare that the details furnished above are true and as per the original documents. I shall not claim for any change in future.

Signature of the Parent:

Date:

PRINCIPAL
Ms. Qurat Ul Ain