



IIS/CIR/115/2023-2024
30/11/2023

Dear Parents,

“Greetings from IIS Family”

As you are aware that the school is celebrating its 20th Anniversary on the **School Day Oryx 2023** scheduled on **5th & 6th December 2023**, the following are the general guidelines to be noted by the parents:

General Guidelines:

- Participating students' reporting time (Bus & OT) on **5th & 6th December 2023** is given in **Annexure 1**. Parents are advised to take note of this.
- Parents of participating students are advised to adhere to the timing to ensure your presence during your ward's performance.
- Participating students are expected to come in **school uniform** along with ID card. Bus students will be picked up from their pickup points as per the timing allotted by the bus conductor.
- The transportation for bus students (participants) will be provided only during pick up time, Parents are requested to collect their wards from the dispersal rooms 20 minutes after the students' performance. Till then parents are requested to be seated to avoid any confusion.
- Item name of your ward's cultural program along with the dispersal room number will be provided through your ward's School Diary for easy reference. Parents are requested to be aware of this.
- Costumes will be handed over to the participants in the school on the day of the event.
- The school will provide light refreshment to participating students and also they must bring sufficient food and water from home (no junk food).
- Participating students must ensure not to bring any valuable items like money, jewelry, etc. to the school to avoid losing these.
- Participating students are not allowed to bring any electronic items and mobile phones. If found in possession of such, they will be confiscated and actions will be taken as per school Behaviour Management Policy.
- To allow undisturbed viewing of programmes, use of photo and videography by **personal cameras is not allowed**. Official photographer and videographer will record the event.
- During the program the parents are requested not to approach their ward or the teacher in-charge.

Important:

- Non-participating students who will be attending School Day on 5th & 6th December 2023 should be in modest dress along with ID Cards and must be accompanied by the parent or legal guardian. This is to ensure proper discipline and monitoring during the event.
- Parents are requested to present the invitation card at the entrance gate as it will be considered as entry pass. Entry is restricted to students of IIS and their parents & family members (**maximum 3 people**).

Note: On 7th December 2023, all the students from KG- XII will be having a holiday.

Expecting your support & cooperation in making the School Day a grand success.

Stay safe & healthy!

PRINCIPAL
Ms. Qurat Ul Ain

ANNEXURE 1 – PARTICIPATING STUDENTS REPORTING TIME (BUS & OT)

Grade	Day	Date	Reporting Time	Expected Program end time
KG, Grade I, II	Day 1	5th December 2023, Tuesday	3.30 pm	9.40 pm
Grade III to XII	Day 2	6th December 2023, Wednesday	2.00 pm	10.00 pm

OT parents are advised to adhere to the timing so that there is no lag in receiving the students from the respective Section Heads/In charge teachers.