



IIS/CIR/006/2022-2023
29/04/2022

Dear Parents,

“Greetings from IIS Family”

Kindly be informed that **Eid Holidays** of students will begin from **2nd May 2022, Monday to 6th May 2022, Friday**. Classes will resume from KG – X & XII w.e.f **9th May 2022, Monday** as per the below School timings:

	Monday - Thursday	Friday
KG	7.30 am – 11.30 am	7.30 am – 11.05 am
I – XII	7.30 am – 2.15 pm	7.30 am – 11.05 am

Note:

1. The Bus dispersal for KG will be sharp at **11.50 am** and OT dispersal will be at **11.40 am** on Monday - Thursday.
2. The Bus dispersal for Grades will be sharp at **2.40 pm** and OT Gates will be opened sharp at **2.35 pm** on Monday – Thursday. Parents are advised to strictly adhere to the timings.
3. The Bus and OT dispersal on Fridays will be **11.30 am** for KG & Grades.
4. The request for Early pick up of students' from parents of bus students will be accepted only if the school is notified sharp by **1.30 pm**. Late requests will not be entertained; after boarding the bus it is very difficult to get the student from the bus area and which will interfere with the safety of the students during the school dispersal time. Parents are advised to take note of this.
5. Parents must ensure that the students have **all their prescribed Textbooks and Notebooks** as given by the school. This is being monitored on regular basis for Kindergarten and Grades by Section Heads.
6. For effective communication, school will continue using Whatsapp Broadcast Group from KG – XII through the respective Class teachers as per the Guidelines given in **Annexure 1**.

Wishing everyone happy Eid holidays from the School Management and School Team

Stay safe and healthy !

PRINCIPAL
Ms. Qurat Ul Ain

Annexure 1

1. The Whatsapp broadcast group is used only for sending important school Messages, Notification and Circulars. This will not be an alternative for parents for sending individual messages to Class teachers, rather for any concern and information they must write officially to Section Heads to the below email IDs:

KG	kgsection@iisajman.org
Primary 1 (Grades I – II)	primary1@iisajman.org
Primary 2 (Grades III – V)	primary2@iisajman.org
Girls (Grades VI – XII)	girlssection@iisajman.org
Boys (Grades VI – XII)	boyssection@iisajman.org

2. Only the parents' (both Father & Mother) registered mobile number with the school will be added by the respective Class teachers in the Whatsapp broadcast group. Under no circumstance school will add any other number.
3. Parents are advised to refrain from sending any individual messages to teachers for any follow up, especially during late nights and holidays.
4. It is mandatory for the Board students IX - XII that the parents' number must be registered in the Whatapp broadcast group, students' number will not be accepted so that the information from school will reach the concerned parents on time.
5. School does not encourage any student or staff to create any additional Group and the School will take no responsibility for any information shared through such Groups.