



IIS/CIR/60/2021-2022
20/01/2022

Dear Parents,

“Greetings from IIS Family”

Kindly be informed that, if you intend to transfer your ward from our school in the Next Academic Year (2022-23), you may apply for the Transfer Certificate **on or before 11th February 2022**. You may collect the TC Application Form from the School Reception and submit the same along with the copy of student's Emirates ID and TC charges at the cash counter.

Note:

- Once applied, the TC will be issued only after the MOE portal opens.
- For students of Grade X and XII, Transfer Certificates will be processed only for those parents who apply for it.
- TC applications will not be processed beyond the deadline except in case of emergency situations.
- All dues must be cleared before receiving the TC certificates.

Stay safe & healthy!

PRINCIPAL
Ms. Qurat Ul Ain