



المدرسة الاسيوية الدولية الخاصة

ASIAN INTERNATIONAL (P) SCHOOL

AIS RWS/ PARENTS/ 2024-25/01

06th April 2024

CIRCULAR No-01

WELCOME NOTE TO THE NEWLY ADMITTED STUDENTS & THEIR PARENTS

Dear Parents and Students,
Greetings!

Warm Welcome to ASIAN INTERNATIONAL PRIVATE SCHOOL, LLC, BRANCH- 1, Al Dhannah to the New Academic session 2024-25. Congratulations for successfully securing the seat in this school for education of your ward by completing the admission process. We would like to assure that your ward will experience an energetic and safe learning environment which is conducive to their academic, personal and social development. AIS team is always committed to guarantee high quality learning experience with buy-in partnership with parents.

In order to ensure a holistic personality development of your child, we would like to put forth a few important points to be noted and be adhered to:

- Children must be in proper school uniform neat, clean and properly ironed.
- Rules and Regulations given in the school diary need to be read carefully, and fill in the pages required and the signed copies to be submitted to the Class teacher.
- Parents should regularly visit the school portal/ website and check emails for being informed of all school activities /notifications and communications. Students school domain mail ID will be the official platform for communication between the parent/student and the school. Communications will also be sent to the school registered mobile as per requirement.
- Ensure that you do complete surveys, sign undertakings concerning Students' Behavior Management, transportation, antibullying & cyber bullying undertakings etc. and use prescribed forms for submitting application including Leave Applications.
- Students' must wear their IDs throughout during school hours.
- Students are expected to adhere to the school bag policy, which is available on the school website.
- School's Internal and ADEK approved calendars to be used for being informed of school activities and other important dates.
- Ensure that your children reach school at least 5 minutes before the start time/ assembly and maintain punctuality and regularity in all affairs including completing and submitting their assigned tasks.
- Students will strictly not be permitted to leave the school before dispersal unless due to medical reasons/emergency requirements.
- Kindly avoid distribution of gifts, cakes etc. on special occasions or birthdays.
- No Junk food is allowed. Contribute to the school's initiative of EAT RIGHT and GET ACTIVE Programme by sending healthy, balanced food to school.
- Parents are expected to be cordial and patient with the school front desk team while contacting for any requirements.
- Prior appointment is to be obtained (through the reception desk) from the respective Cycle level heads/Leadership team to discuss any matters pertaining to their wards unless emergency.
- Parents & visitors are expected to wear appropriate, non-revealing clothing, respecting the traditions of the UAE while visiting the school.



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Please refer the below procedure as well as the tutorial videos for accessing Student's School domain E Mail & Parent portal:

Steps to access Student's school Email account

1. Open any browser ie. Google Chrome, Edge, Safari etc.
2. In the address bar type " mail.asianintlschool.com"
3. Username as your ward's 5 Digit Admission number which can be obtained from School Fee Receipt.
4. Password is your ward's DOB (DDMMYYYY)
5. After login you can access different Google Apps like Google Classroom, Google Meet etc.

Steps to access Parent Portal

1. Open any browser ie. Google Chrome, Edge, Safari etc.
2. In the address bar type "orison.school"
3. Username as AISRP with 5 digit admission number (For eg: AISRP01234)
4. Password as 123456

Parent portal login tutorial video - <https://bit.ly/4b0T3H5>

Student's email login tutorial video - <https://bit.ly/4cJ7Zeu>

We look forward to have a strong and healthy tie up with the home and school. Let us together support our children on their life-journey of education at ASIAN International Private School.

With BEST WISHES,

ANZAR ABDUL SALAM
PRINCIPAL

