



# المدرسة الاسيوية الدولية الخاصة

## ASIAN INTERNATIONAL (P) SCHOOL

AIS RWS/PARENTS/2024-25/ 02

06<sup>th</sup> April 2024

### CIRCULAR NO.2

### RE-OPENING OF SCHOOL IN THE NEW ACADEMIC YEAR 2024-25

Dear Parents & Students,

Greetings !

As per the Academic calendar for the year 2024-25, classes for all grades except KG-1 will commence from Monday, 15<sup>th</sup> April 2024. The classes for **KG-1** will commence on **Monday, 22<sup>nd</sup> April 2024**. All New Admission students from KG 2 to Gr-12 will report to the school as per the receipt of individual notification regarding their admission approval in the Student information System(eSIS) and welcome note received from the school. **Newly registered students having eSIS number are only permitted to attend the school even if they have paid all school fees for the academic year.** The school hours for various grades /cycles are given below:

Grade/Cycle	Student reporting time during morning	Morning Assembly Time	School Dispersal Time		Bus Dispersal Time		Location
			Mon- Thu	Fri	Mon- Thu	Fri	
KG	8.20 am	8.30 am	12.50 pm	10.35 am	1 pm	10.45am	PS-2 Building (Junior school Campus)
Gr 1 to 4/Cycle-1	7.45 am	7.50 am	2 pm	11 am	2.05pm	11.10am	PS-2 Building (Junior school Campus)
Gr 5/Cycle-1	7.45 am	7.50 am	2 pm	11 am	2.05pm	11.10am	PS-1 Building (Senior school Campus)
Gr 6 to 8/Cycle-2	7.45 am	7.50 am	2 .45pm	11.45 am	2.50pm	12 pm	PS-1 Building (Senior school Campus)
Gr 9 to12/Cycle-3	7.45 am	7.50 am	2 .45pm	11.45 am	2.50pm	12 pm	PS-1 Building (Senior school Campus)

All required materials including Resource books, Note books, RFID card etc. to be procured well in advance and the students should be attending school with full preparation from the very beginning of the Academic Year. Note books and texts should be neatly covered with brown paper and maintain them well throughout the academic Year. The school uniform pattern has been changed effective from the current academic year. Schedule for distribution of uniform will be communicated with the students shortly.

Please ensure that the school fee payment due if any, is cleared, or else the student will not be transferred/promoted to the next Grade. Also, all parents are advised to ensure that they have paid at least one term fees for the new academic year to ensure continuity of learning of their wards in the new academic year.

**Students who paid the school bus fee and submitted the required documents will only be permitted to make use of the school bus facility.**

Parents and students are to mandatorily submit all undertakings forms that are required which include Student Code of Conduct, Antibullying/ Cyber bullying policies, School Transport, medical Declarations etc.as and when send by the school.

AY: 2024 - 2025





# المدرسة الآسيوية الدولية الخاصة

## ASIAN INTERNATIONAL (P) SCHOOL

The school mandates attendance of students on all school days, or else leave application to be put forward in advance using approved forms. In normal circumstances a student must ensure a minimum of 95% attendance during the entire academic year.

Leave for more than 3 days will not be granted at a time unless supported by medical certificates.

We request all to adhere to School policies, Behavior Management, Attendance & Tardiness policy, Assessment policy, School Bag policy (students must carry lunch box cum and water bottle kit separately to maintain the school bag weight) , Nutrition Policy etc. and School Code of Conduct.

Students must reach School at least 5 minutes before the start time and mandatorily attend School assembly. **Students will not be given entry beyond 8 AM unless escorted by parents to the reception.** They should always be in proper uniform at school, clean and neatly ironed. They should be encouraged to modify their behavior as fits for the school's learning environment and eat Right food for being healthy and active as per the nutrition policy. **No junk food is allowed in the campus.**

**Students will be subjected to frisking and checking of school bags at regular intervals to rule out any unwanted/objectionable materials being carried to the school.**

Further, through E-mails/school website, you will be receiving all required information concerning school activities, Time table, Academic & Event Calendars, Curriculum plans and syllabus etc.

Parents are advised to monitor their ward's learning and behavior on a regular basis and to establish good communication with the school for ensuring Academic and Personal development of your wards.

Students will be asked to bring their Chromebook/ laptops for administering their weekly Tests/Standardized benchmark assessments as use of technology is to be embedded and is the necessity of the present. Hence, all students must ensure that they are in possession of either of the above-mentioned devices.

Parents are reminded that sending children to school when they are sick will result in the spread of illness among other students and staff. Therefore, please keep your child at home if they are sick. It is best for them to recover in the comfort of their own home and will help prevent the spread of illness to others.

Thank You for your continued support and cooperation.

With BEST Regards,

  
**ANZAR ABDUL SALAM**  
PRINCIPAL



AY: 2024 - 2025