



المدرسة الآسيوية الدولية الخاصة

ASIAN INTERNATIONAL (P) SCHOOL

AIS/PARENTS/STUDENTS/2024-25/25

6th September 2024

CIRCULAR No. 25

Important Updates on LOC Submission and Migration Certificates for Grade 10 and 12 Students

Dear Parents/Students of Gr 10/12

Greetings!

The Central Board of Secondary Education (CBSE) has initiated the facility for the submission of the List of Candidates (LOC) and registration for the upcoming board examinations. It has been observed in the past that changes to students' personal information and subject choices have been requested after the submission of LOC. This has caused significant disruptions in the smooth conduct of examinations. To avoid these issues and ensure that the examinations are conducted fairly and successfully, the CBSE has made the following important decisions, which all students and parents must strictly adhere to

1. No changes to personal details or subject choices will be allowed once the **LOC is submitted**. Both students and parents must review all details thoroughly before submission.
2. The subjects submitted in the LOC will be **final**. If a mistake is made, corrections can only be made after the exams during Supplementary Examinations.
3. If students submit incorrect subjects, they may choose not to appear for that subject in the main examination, but their results will be declared as per CBSE's Examination By-laws.
4. Parents must sign off on the LOC before it is submitted to CBSE. Once the signature is obtained, **no further changes** to the submitted subjects will be allowed at any stage.
5. Submitting incorrect data or subject choices after LOC submission has previously caused delays in examinations and results. The CBSE has made it clear that no excuses will be entertained once the LOC is finalized.

Starting from the 2025 examinations, the CBSE will **no longer issue hard copies of the Migration Certificate** for students of Grade 10 and Grade 12. Instead, a **digital copy of the Migration Certificate** will be made available to students through their **DigiLocker** accounts. This digital copy will be fully accepted for admission to institutions of higher learning, as confirmed by the University Grants Commission (UGC).

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Students will be able to access their Migration Certificates through the **DigiLocker** platform, ensuring ease of access and use for admission purposes. The fee for issuing the Migration Certificate, which was previously charged along with the Examination Fee during LOC submission, will no longer be collected by the Board. During the transition period, if any student requires a hard copy of the Migration Certificate, they can request it from CBSE through the **Duplicate Academic Document System (DADS)** available on the CBSE website. These decisions were approved by the CBSE Examination Committee on May 24th, 2024, and ratified by the Governing Body on June 24th, 2024.

As both the **submission of the LOC** and the **digital issuance of Migration Certificates** are crucial steps in your academic journey, we urge all students and parents to carefully review and follow these guidelines to avoid any complications during the examination process. Your cooperation is essential to ensure a smooth and successful experience.

Best Regards


ANZAR ABDUL SALAM
PRINCIPAL

