



المدرسة الاسيوية الدولية الخاصة

ASIAN INTERNATIONAL (P) SCHOOL

DATE: ____ / ____ / ____

SUB: PARENT UNDERTAKING FOR THE AY 2023-24

I, Mrs./Mr. _____, the Parent of

Miss/ Master _____ taking admission in Grade _____

for the **A.Y 2023-24** understand and confirm:

- Age and eligibility criteria will be strictly met as per AIS admission guidelines.
- School Fee will be paid term-wise / annual in timely manner. If opted for term-wise, fee will be paid on or before 5th of each term. Associated payments related to Resource books, practice books and Transport will be collected along with the tuition fee.
- Regarding fee refund, the minimum time required for the process is 30 working calendar days. For reimbursement applied company employee a 'No Claim Certificate' need to be submitted issued and duly attested by the company.
- To ensure timely remittance of fee which is applicable based on the payment modes published as in AIS Fee Payment Policy.
- Transfers within and outside the country will not be initiated in ESIS until and unless outstanding Tuition fee and other dues are settled.
- The School transportation if availed, is subjected to the submission of application along with the updated relevant documents to the concerned departments. Change of location/pick up point need to be notified to the School at least seven (7) working days in advance.
- Neither 3rd Party vendors nor related purchases will be stamped by the School.
- Official correspondence will be carried out only through the School Domain mail ID of the Student and the mobile number furnished at the time of registration for admission.
- New enrolment of the Student will be subjected to the submission of:
 - a) Conduct Evaluation Form duly filled and stamped from the previous School (as per the template available at AIS Front Desk/school website)
 - b) Mandatory documents as highlighted in the school website (under Registration- Forms)
 - c) Medical Data form along with supporting documents.
- The responsibility to assist my ward in all possible ways to help her/him to get acquainted with the new school and its routines.

I declare that the submitted documents are genuine to the best of my knowledge and will abide by the AIS Policies.

Signature of the Parent

Address : _____

Contact Number : _____

Email ID : _____