

ADMISSION PROCEDURE

The school notify all stake holders regarding the opening of online registration by 15th December each year through the school website as well as the school notice board. When a student is ready to register at the school, they must do the following:

- The parents/guardians must register their wards through the Online registration form available in the school website and submit the completed enrolment form. The parent will receive an acknowledgement in their registered E mail Id mentioning the registration number.
- The school will communicate with the parents through their registered E mail regarding admission formalities according to the vacancies available in each grade.
- Submit necessary documents as mentioned below:
 1. Birth Certificate
 2. Scanned copy of the passport (Parent / Guardian & child)
 3. Original School Leaving Certificate / and certified school transcript certified confidential teacher/principal reference,
 4. 3 Passport photos of the child, 2 passport photos of each parent/guardian, 2 passport photos of anyone authorized to collect the child
 5. Child's immunization record
 6. Copies of any medical information the school may need
 7. Scanned copy of clinical reports, if the child is in Additional Learning Needs ALN Category (Note: Original documents required for verification).
 8. Student mode of conveyance form. (Own transport / School transport/etc.)
 9. Various undertakings as per requirement/nature of admission
 10. Parent agreement with the school.