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Code of Conduct for Online Classes

Dear Students,

As we embrace the digital frontier of education, it is vital that we carry the prestige and values of Metropolitan International Indian Private School into our virtual spaces. To maintain the highest standards of academic integrity and focus, please follow these **ten directives** for our online sessions.

The Virtual Code of Conduct

1. **Mandatory School Uniform:** To foster a sense of belonging and a professional mindset, students **must wear the official school uniform** during all online classes. This helps shift your focus from **"home mode"** to **"school mode."**
2. **Punctuality is Priority:** Log in to your virtual classroom **5 minutes early**. This allows you to troubleshoot any technical issues and ensures the lesson begins promptly without interruption.
3. **Camera Engagement:** Keep your **video feed active** at all times. A visible presence ensures accountability and allows your teachers to gauge your understanding through non-verbal cues.
4. **Audio Professionalism:** Maintain your **microphone on mute** to prevent background noise from disrupting the lecture. Use the **"Raise Hand"** feature when you wish to contribute, and wait to be acknowledged.
5. **Curated Backgrounds:** Choose a **quiet, neutral, and clutter-free environment**. Position yourself against a plain wall or use a professional virtual blur. Ensure you are sitting at a desk—learning from a bed or sofa is strictly discouraged.
6. **Refined Language:** Your speech and chat box contributions must be **formal, polite, and academic**. Slang, emojis, or informal "text-speak" have no place in the virtual classroom.

7. **Eliminate Distractions:** Your digital workspace is for learning. Close all unnecessary tabs, silence your mobile phones, and ensure family members understand that you are in a "**Do Not Disturb**" zone.
8. **Ready-to-Learn Setup:** Before the link goes live, ensure your laptop is plugged in and you have your **textbooks, journals, and stationery** within arm's reach. Leaving the camera to fetch materials disrupts the flow of the class.
9. **Privacy & Ethics:** Respect the digital boundary. **Recording or photographing** any part of the session without explicit permission is a **violation of school policy and local privacy laws**.
10. **Active Participation:** Online learning is not a spectator sport. Take notes, answer polls, and engage in discussions. Your participation grade depends on your visible and audible presence.

NB : Review the Ministry circular and ensure adherence to the relevant laws. Click the link below to access the Ministry circular 🖱️
[Student Behaviour Management](#)

I have full confidence that every student will uphold these standards, reflecting the excellence that defines our institution.

Warm regards,
Dr. Saifudheen P. Hamsa
Principal