The School E Safety Cyber Bullying Policy

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Reviewed and approved by:

OSG TEAM

AL AMEER ENGLISH SCHOOL AJMAN

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E SAFETY CYBER BULLYING POLICY

1. Scope

Al Ameer English School is committed to providing a safe and productive learning environment. Bullying of a student by another student is strictly prohibited on school property, in school buildings, on school buses, and at school sponsored events and/or activities whether occurring on or off campus.

2. Cyber Bullying

Cyber bullying is bullying takes place online. It can involve anything from sending messages to posting offensive comments to uploading and sharing private or embarrassing photos. It can take a number of different forms: threats and intimidation, cyber-stalking, sexting, defamation, peer rejection, and trolling. However for those experiencing bullying behavior, the consequences can be just as serious and have far reaching effects.

3. Cyber Bullying And Law

Bullying is never acceptable and Al Ameer School fully recognizes its duty to protect all of its members and to provide a safe, healthy environment for everyone.

- Federal Law No. 3 of 2016 concerning child rights, also known as Wadeema's Law, stresses that all children must be provided with appropriate living standards, access to health services, education, equal opportunities in essential services and facilities without any kind of discrimination. The law protects children against all forms of negligence, exploitation, physical and psychological abuses.
- Federal Decree-Law No. (5) of 2012 on Combating Cyber-crimes
- Educational rights Article 32- Ban all forms of violence in educational institutions and maintain the dignity of the children upon taking decisions or setting programs.

4. Roles and Responsibilities

Online Safety Group will take overall responsibility for the coordination and implementation of cyber bullying prevention and response strategies.

- Ensure that all incidents of cyber bullying both inside and outside school are dealt with immediately and will be managed and/or escalated in line with the procedures set out in the school's Anti-bullying Policy, Behaviour Policy and Child Protection Policy.
- Ensure that all policies relating to safeguarding, including cyber bullying are reviewed and updated regularly.
- Ensure that all staff report any concerns related to cyber bullying to Online Safety Leader.

- Provide training to all parents, staff and students on cyber bullying.
- Ensure that all staff, students and parents receive a copy of cyber bullying poster/leaflet.
- Ensure that all students are given clear guidance on the use of technology safely, how to manage personal data, the risks associated with digital platforms and online harassments.
- Provide annual training for parents and staff on positive use of technology and online safety.
- Ensure that all staff are aware of their role in educating and supporting children who are affected by cyber bullying.

5. Guidance for Staff

- Ensure you understand your school's policies on the use of social media and Cyber bullying.
- Ensure you understand what is influencing the behavior of young people in your school community.
- Build confidence in dealing with incidents by continually updating your knowledge of safety procedures regarding online and offline incidents
- If you suspect or are told about a cyber-bullying incident inform the OSG immediately and pass them the information that you have
- Familiarize yourself with the privacy and security settings of the social media and apps you use and ensure they are kept up to date.
- Be aware that your reputation could be harmed by what others share about you online, such as friends tagging you in inappropriate posts, photographs, or videos.
- Consider your own conduct online; certain behavior could breach your employment code of conduct
- Do not accept friend requests from students past or present
- Be aware that your social media friends may also be friends with pupils and their family members and therefore could read your post if you do not have appropriate privacy settings.
- Do not give out personal contact details
- Use your school email address for school business and personal email address for your private life

6. Guidance for Students

Students who are victims of cyber bullying may feel so overwhelmed that they don't know what they can do about it. Following are some steps they can take to handle these situations and get the help they need.

- Be careful who you allow to become a friend online and think about what information you want them to see.
- Protect your passwords. Do not share it with anyone else.
- Never reply to abusive mails and someone you don't know.
- Do not give out personal information, location details without permission of a parent.
- Record the dates and times when online bullying has occurred , and save and print screenshots, Emails and text messages
- The student should block the bully on the platform and any other social media sites with which they are able to contact the victim.
- Talk to a adult that you trust- Parents, Class teacher, Online Safety Group or any School staff.

7. Guidance for Parents

- Parents can help by making sure their child understands the school's policy and, above all, how seriously the school takes incidents of cyber- bullying.
- Parents should also explain to their children legal issues relating to cyber-bullying.
- If parents believe their child is the victim of cyber-bullying, they should save the offending material.
- Parents should contact the school as soon as possible.
- Please contact Online Safety Leader Ms.Hazeena Riza. .
- Parents should attend the school's annual training on online safety.
- Parents should go through school portal and website for circulars, leaflets on cyber bullying policy and procedures