

## Arrival and Dispersal of students using own transport

Dear parents

Greetings from GMS!

We have been noticing many students using their own means of transport coming late to school which is not acceptable and hence we are once again sharing both the arrival and dispersal schedules with you.

### Arrival :

**Morning Shift:** All students in the morning shift are expected to be in school by 7:20 a.m. All gates will close by 7:30 a.m. and gate no 1 will open only at 7:40 a.m. again. All gates will remain closed after 7:45 a.m.

**Afternoon shift:** All students in the afternoon shift must report to school by 12:30 p.m. The latecomers and parent/guardian must then meet the Principal or the Academic Director to collect a permit slip. Kindly do not leave children by themselves at any gates if they are late. It is outside the school campus and can be dangerous.

If students come late for the third time in a month, school will be forced to take stringent action.

### Dispersal:

**Kindergarten:** All students in KG using their own transport must be collected by 11:30 a.m. through gate no 4 The gate will be kept open only till 12 noon.

Kindly note that on Fridays, dispersal for own transport students is at 10:30 a.m.

**Primary:** All students from grades 1 to 3 must be collected from their allotted classrooms by 12:50 p.m. through gate no 4. The gates will be closed at 1:15 p.m. Parents/guardians must present the OT card for collecting the children. Parents/guardians who come without the OT card will be sent to the reception where they need to wait till the dispersal gets over and meet the respective supervisor to verify their identities and only then they will be allowed to collect their wards.

Kindly understand that these measures are put in place to ensure the safety and security of your wards and you are requested to cooperate with school in this regard,

Older students who pick up younger siblings must produce their Sibling card to be allowed to do so.

All students in grade 4 and above will be allowed to move out of the school gates on their own. Grades 4 and 5 will move out through Gate No 4 and grades 6 and above through Gate no 2.

Kindly note that on Fridays, dispersal for own transport students is at 11:30 a.m. All school staff will exit school at 12 noon on Fridays and you are requested not to delay the pick up of children.

**Afternoon Shift:** All students using their own transport will move out through Gate no 4 at 6:15 p.m.

**Respectful interaction:**

We have always believed in respectful interaction between all members of school communities but of late we are getting to know of instances where parents are being rude to the school staff. Kindly be informed that this is not acceptable and the school will be forced to take action.

On the contrary If at any point of time in future, you feel the school staff is being rude to you, kindly report to the school leadership team and we will take action.

Let's move forward with more understanding and cooperation as the ultimate goal for all of us is the welfare of the child under our care.

Warm regards  
Gulf Model School

