



# ASIAN INTERNATIONAL PRIVATE SCHOOL, BR-1 AL-DHANNAH

## APPLICATION FOR STUDENT LEAVE

(Note: Leave application must be supported with documents)

To: The Principal  
Asian International Private School  
Ruwais, Abu Dhabi – UAE

Name of the Student : \_\_\_\_\_

Adm. No.: \_\_\_\_\_ Class and Section: \_\_\_\_\_ Academic Year: \_\_\_\_\_

Duration of Leave requested for: from \_\_\_\_\_ to \_\_\_\_\_  
For \_\_\_\_\_ days.

Reporting Date : \_\_\_\_\_

Reason for Leave : \_\_\_\_\_  
\_\_\_\_\_

### Declaration by the Parent

I, father / mother of \_\_\_\_\_ of Class \_\_\_\_\_ request  
you to kindly grant leave for the above mentioned period and take the full  
responsibility of covering up the portions taught during my child's absence.

Name of the Father / Mother: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Contact No.: \_\_\_\_\_

### FOR OFFICE USE

Remarks by Class Teacher: ..... Signature ..... Date .....

Remarks by Cycle level Head: ..... Signature ..... Date .....

### LEAVE APPROVED / NOT APPROVED

Remarks: \_\_\_\_\_

\_\_\_\_\_  
PRINCIPAL