



المدرسة الآسيوية الدولية الخاصة

ASIAN INTERNATIONAL (P) SCHOOL

AIS RWS/ PARENTS/ 2025-26/05

31st March 2026

CIRCULAR No-07

WELCOME NOTE TO THE NEWLY ADMITTED STUDENTS & THEIR PARENTS

Dear Parents and Students,

Greetings!

Warm greetings from **ASIAN INTERNATIONAL PRIVATE SCHOOL, LLC, BRANCH-1, Al Dhannah.**

We are delighted to warmly welcome you to the new academic session 2026–27. Congratulations on successfully securing admission for your ward by completing all required formalities.

We assure you that your child will experience a vibrant, safe, and nurturing learning environment that supports their academic, personal, and social development. The AIS team remains fully committed to providing a high-quality educational experience through a strong and collaborative partnership with parents.

Important Guidelines for Parents and Students:

To ensure the holistic development of your child, we request you to kindly note and adhere to the following guidelines:

- Students must attend school in proper uniform that is neat, clean, and well ironed.
- Parents are requested to carefully read the rules and regulations outlined in the school diary, complete the required sections, and submit the signed pages to the Class Teacher.
- Parents should regularly visit the school portal/website and check emails to stay updated on school activities, notifications, and communications. The student's school domain email ID will be the official mode of communication between the school and parents/students. Communication may also be sent to the registered mobile number, as required.
- Kindly ensure completion of all surveys and submission of signed undertakings related to Student Behaviour Management, transportation, anti-bullying and cyberbullying policies, etc. Prescribed formats must be used for all applications, including leave requests.
- Students must wear their ID cards at all times during school hours.
- Students are expected to **strictly** follow the school bag policy available on the school website.
- Parents and students are advised to refer to the school event calendar and ADEK-approved academic calendar for important dates and activities. Vacations and breaks should be planned accordingly.
- Students must reach the school at least 5 minutes before the first bell. Participation in the school assembly is **mandatory**. Punctuality and regularity in all academic tasks must be maintained. Please note that the school gate will be closed after the first bell, and late entry will not be permitted.
- **Students will not be allowed to leave the school before dispersal except in cases of medical or other genuine emergencies.**
- Distribution of gifts, cakes, or similar items on birthdays or special occasions is strictly discouraged.
- **Junk food is strictly not permitted.** Parents are encouraged to support the school's "Nutrition Policy" by providing healthy and balanced meals.
- Parents are requested to be courteous and patient while interacting with the school front desk staff.

AY: 2023 - 2024



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- Prior appointments must be obtained through the reception to meet the respective Cycle level Heads or Leadership Team, except in emergencies.
- Parents and visitors are expected to dress modestly and appropriately, in accordance with the cultural values and traditions of the UAE, when visiting the school.

Please refer the below procedure as well as the tutorial videos for accessing Student's School domain E Mail and Parent portal:

Steps to access Student's school Email account

1. Open any browser ie. Google Chrome, Edge, Safari etc.
2. In the address bar type " mail.asianintlschool.com"
3. Username as your ward's 5 Digit Admission number which can be obtained from School Fee Receipt.
4. Password is your ward's DOB (DDMMYYYY)
5. After login you can access different Google Apps like Google Classroom, Google Meet etc.

Steps to access Parent Portal

1. Open any browser ie. Google Chrome, Edge, Safari etc.
2. In the address bar type "orison.school"
3. Username as AISRP with 5 digit admission number (For eg: AISRP01234)
4. Password as 123456

Parent portal login tutorial video - <https://bit.ly/4b0T3H5>

Student's email login tutorial video - <https://bit.ly/4cJ7Zeu>

For any query regarding Parent portal /Student E mail account, contact the IT Coordinator through it@asianintlschool.com

We look forward to have a strong and healthy tie up with the home and school. Let us together support our children on their life-journey of education at ASIAN International Private School, Al Dhannah .

With BEST WISHES,

ANZAR ABDUL SALAM
PRINCIPAL