



المدرسة الاسيوية الدولية الخاصة

ASIAN INTERNATIONAL (P) SCHOOL

AIS/PARENTS/STUDENTS/2025-26/ 35

Date: 13th October 2025

CIRCULAR No. 35

OPEN HOUSE MEETING (OHM) NOTIFICATION

Dear Parents/Students,

Greetings!

This is to inform you that the **Open House Meeting (OHM)** for the **First Term Examination** will be conducted on **Thursday, 16th October 2025**, from **4:00 p.m. to 6:00 p.m.** Parents of students from **Kindergarten(KG) to Grade 12** are Informed to attend this meeting to review their ward's performance and discuss academic progress with the respective class and subject teachers. Parents who have their children in both senior and Junior sections can meet the Junior section teachers half an hour earlier to the start time (3.30 pm).

The Open House Meeting is aiming to strengthen the partnership between school and home in supporting student learning. Parents are requested to be punctual and to ensure that discussions remain brief and focused so that all parents have the opportunity to meet the teachers within the allotted time. Parents who are unable to attend the Open House Meeting due to genuine reasons may obtain prior approval from the respective teachers to view their ward's answer scripts on **Friday, 17th October 2025**. Please note that in those cases answer scripts will **not be sent home** under any circumstances.

Answer scripts of **Grades 1 to 12** will be handed over to parents during the meeting. These must be returned to the respective class teachers **on Friday, 17th October 2025**, without any alterations or additional markings or erasing. Student who are underperforming will be called for personalized meetings on later dates as per schedule.

Any discrepancy noticed in the evaluation or marks must be brought to the attention of the concerned class or subject teacher **during the meeting itself, and strictly before 6:00 p.m. on the same day.**

No parent shall be permitted to view or discuss the academic records, performance, or behavior of any student other than their own child. This is in adherence to the school's data protection and ethical conduct policies. All parents are advised to conduct discussions with teachers in a **calm, courteous, and respectful manner** to ensure a **positive and professional atmosphere** during the meeting.

Your cooperation and support are deeply appreciated.

Best Regards,



ANZAR ABDUL SALAM
PRINCIPAL

AY: 2025 - 2026