

AIS RWS/ PARENTS/2025-26/25

29th August 2025

CIRCULAR NO. 25
SUBMISSION OF LIST OF CANDIDATES(LOC)
FOR CBSE BOARD EXAMINATIONS 2025-2026

Dear Parents and Students(of Gr 10 & 12),

Greetings!

The submission of the List of Candidates (LOC) for Classes X and XII is a mandatory process for registration in the CBSE Board Examinations 2025-2026. Only those students whose names are correctly submitted in the LOC will be eligible to appear for the examinations. Parents and students are requested to carefully read the following instructions.

The following details must be correct and match the school records:

1. Full name of the student, father, mother/guardian, with accurate spellings.
2. Date of birth as recorded in the admission register.
3. Correct subject codes and subject combinations as per the CBSE Scheme of Studies.
4. Category of the student, if applicable (Fresh, Improvement, or Compartment).
5. A recent photograph of the student(with name and date of photo taken), which will be uploaded by the school.

Parents and students must carefully verify all details before submission. The school will provide a **Data Verification Slip** after the submission of the LOC, which must be thoroughly checked and signed by parents to confirm that the information is correct. The verification window will be from **13.10.2025 to 27.10.2025**, and **no strictly corrections will be accepted after this period**. Incorrect information may result in cancellation of candidature, and the school will not be able to request CBSE for any changes once the LOC is finalized. The spelling of names, the date of birth, and the subject selection must be accurate. Any requests for subject changes, corrections, or concessions after the last date will not be entertained.

Mandatory Examination for Class X

The first/main CBSE Board Examination for Class X will be conducted in **February 2026**. This examination is compulsory for all students of Class X. A second examination will also be held in **May 2026**; however, the subjects selected in the present LOC will remain the same for both examinations.

We seek your full cooperation in providing accurate details so that the registration process is smooth and timely. This will ensure your child's eligibility for the CBSE Board Examinations 2025-2026.

Best Regards,


ANZAR ABDUL SALAM
PRINCIPAL

