



المدرسة الآسيوية الدولية الخاصة

ASIAN INTERNATIONAL (P) SCHOOL

AIS/PARENTS/ 2025-2026/63

11th February 2026

CIRCULAR NO.63

CONDUCT OF KINDERGARTEN ANNUAL DAY

Dear Parents,

Greetings !

We are delighted to inform you that our Kindergarten Section will be celebrating its Annual Day on Saturday, 14th February 2026 at PS1 Auditorium (Senior School) from 11:00 a.m. to 2:00 p.m. This event aims to showcase the talents and creativity of our young learners.

Due to space constraints at the venue, attendance is limited strictly to the parents of participating KG students only. To ensure the safety, security, and smooth conduct of the programme, we request your strict adherence to the following guidelines:

1. Entry Timing for Parents

Parents will be allowed entry into the campus between 10:30 a.m. and 11:00 a.m. only. **No entry will be permitted after 11:00 a.m.**

2. Parking Arrangements

Up to 50 cars may be parked inside the campus after the school buses leave the premises following student drop-off. Parking will be strictly on a first-come, first-served basis. To help prevent traffic congestion and avoid traffic fines, we kindly request parents to make use of **carpooling** while travelling to the venue.

3. Student Drop-off & Pick-up

All participating students must be dropped at the Junior School by 9:00 a.m. sharp by parents.

Gayathy Students: They will be picked up by the school buses; however, **drop-off arrangements are the responsibility of parents.** After the programme, parents must collect their child/ children as instructed.

4. Green Room & Re-entry

After the performance of your ward, if the child is taken by the parent from the green room, re-entry into the auditorium will not be permitted under any circumstances.

5. Photography & Videography

Parents are strictly not permitted to take photographs or record videos during the programme. Official photography and videography will be arranged by the school those who have paid for it.

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6. Snack box

All participating students are required to bring a small snack box along with a water bottle for their use during the event.

7. Entry to Auditorium

Entry will be permitted only by scanning the QR code issued by the school, which is provided on the invitation card. Parents must scan the QR code **at least one day prior** to the programme. Please note that the QR code will be deactivated on **13th February at 5:00 PM**. No verbal requests or email confirmations for entry will be entertained. After scanning the QR code, parents are required to fill in the necessary details, including the child's admission number. **Entering correct admission number is mandatory for completing the registration form.** In case of siblings in KG, parents may register using any one sibling's admission number to avoid duplication of attendee records.

Kindly note that a maximum of **two members per family** will be granted permission to enter the auditorium.

Parents are requested to follow the instructions of school staff and volunteers at all times. These measures are implemented in the best interest of student safety and effective event management.

We sincerely appreciate your cooperation and look forward to making this special day memorable and joyful for our little stars.

Warm regards,


11/2/26


ANZAR ABDUL SALAM
PRINCIPAL



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