# TEACHING AND LEARNING POLICY

## LEADERS PRIVATE SCHOOL, SHARJAH

# **TEACHING AND LEARNING POLICY**

Purpose: To follow guidelines that will improve instructional approaches, generate positivity and

bring out the desired results among the students.

### Rationale

In line with the School's Vision Statement, 'Leaders in the making', LPS consistently adopts the highest standards of teaching and learning process to facilitate excellent progress in students' performance to lead and explore competently as a global citizen.

Scope: Kindergarten to Grade 12

# **System of Education:**

The comprehensive curriculum at different levels are framed by following the paramount guiding principles as proposed by The National Policy of Education-2020(NEP). The scheme of studies and evaluations are developed according to the latest CBSE norms and the school ensures that there is a link and continuity between the different levels.

### **Curriculum:**

The curriculum framed, supports the academic work through inter-disciplinary approach rather than discrete subjects. Students gain an insight into the current issues through the activities that are designed and thy take onus in making learning enjoyable and effective.

At Kindergarten and Primary, the teachers focus more on constructing fun-filled effective activities that develop clearly identified skills. The curriculum provides opportunities for students to build and expand their personal experiences and explore a range of approaches that can enable them to become successful learners and confident individuals.

At the Middle, Secondary and Senior Secondary levels, the curriculum provides strong support for student's social development by enabling them to take up project and work collaboratively in pairs and groups, to develop the skill of teamwork and leadership. Students are provided with ample opportunities to take up challenges and responsibilities for events and activities that will foster innovative, critical thinking, exploration, experimentation and build creative abilities.

### **Our School**

- Imparts quality and effective education.
- Develops confidence, creativity and commitment.
- Inculcates cultural, social, spiritual and human values for holistic growth.
- Helps every child to develop effective communication skills.
- Instill discipline, self-confidence, punctuality and responsibility.
- Nurtures love for fellow beings, tolerance and living in harmony in a stress free environment.
- Develops scientific temper with awareness.
- Protects the environment from further deterioration
- Develops a positive attitude.

### Aims:

The main aims of this policy are:

- To maintain outstanding Teaching and Learning across the school at all phases to make the students become
  confident, resourceful, enquiring and independent learners
- To ensure digital technology is fully utilized to enhance Teaching and Learning by encouraging imagination and creative expression.
- To promote a consistent and coherent approach to Teaching and Learning across each phase and giving supportive and positive environment
- to ensure that all children are provided with high quality learning experiences, leading to a consistently high level of student's achievement and attitude.
- Providing rich and varied contexts, differentiated teaching strategies and experiences to help students develop a wide range of life skills and abilities in ways that suit them
- Offering a comprehensive curriculum (as propose by National Curriculum Framework (NCF 2005)) that promotes spiritual, moral, social, cultural, physical, mental and emotional development
- Encouraging a supporting home learning environment by providing ways for parents and students to get involved.
- To help students to reach the highest possible level of personal achievement, foster self-esteem and build positive relationships with all.
- To help students develop self-respect as well as respect for their fellow beings.
- To show respect for a diverse range of cultures and, in so doing, to promote positive attitudes towards different people and become positive citizens

### **Procedure**

- Referring to Curriculum Maps and Unit Plans, DLPs are prepared in a standardized manner with goals and targets that need to be achieved term-wise and by the end of the Academic year.
- Effective instructional practices and resource materials are chosen.
- Value students' individual differences and view their knowledge as capital, to build upon learning.
- Practice data driven instruction and plan instructional approaches that suit individual student's needs
- Provide instructional practices that are intellectually challenging, authentic, differentiated and consistent with child learning and development
- Adopt a systematic learning process, focused on strengthening classroom instruction with subject enrichment activities.
- Organize and participate in collaborative discussions with colleagues and linking the subject knowledge to day to day life.
- Provide students with quality assignments that shall enable them to gauge, whether or not, they have understood the concept taught in the class.
- Take student feedback on the effectiveness of their learning process and Student work is analyzed and instructional approaches are revised/modified accordingly.
- Adopt different styles of strategies such as student centered, differentiated instruction, cross curricular
  methodology, peer checking, self-checking etc. and review the goals and targets to re-design the pedagogical
  processes for enhancing the student performance.

# **Outstanding Teaching at LPS**

 Principal, SLT and HODs enable teachers to develop in their own professional journeys and identify developmental and leadership opportunities for all staff.

- Create and maintain an environment which promotes and secures outstanding teaching, effective learning, high standards of achievement and effective behavior for learning.
- Develop strong links with the community, determine, organize and implement a full, broad, inclusive and aspirational curriculum.
- Ensure LPS adheres to MOE & SPEA requirements and other appropriate international guidelines
- Ensure that the digital facilities are of the highest standard in order to enhance Teaching and Learning.
- Ensure all staff have access to high quality and tailored CPD to improve the quality of Teaching and Learning throughout the academic year.
- Ensure monitoring and evaluating procedures are consistently adhered to and feedback is given to continuously update practice.
- Create and maintain excellent relationship with parents through regular PTMs and Orientations to improve the educational experience of their child at LPS.
- Teachers work in collaboration and transparency, willing to share their ideas and to produce outstanding delivery at all times
- Teachers create and maintain professional relationships with all staff, students, and parents across the School.
- Teachers have access to a thorough CPD programme to ensure that they feel confident and fully equipped to be able to deliver quality education.
- Lessons incorporate high-quality digital technology in addition to differentiated teaching to enhance learning.
- Teachers will ensure that students are learning at every opportunity and will include a variety of Subject related activities that support learning. For example, group work, project work, cross curricular activities, use of digital technology, assembly activities, Holiday Home work ...etc.
- Plan effectively and deliver lessons that are individualized for each student within the group, ensuring challenge and support as appropriate and monitor student's progress using a variety of assessment methods.
- Create a secure and stimulating climate for learning that motivates learners and accelerates learning procedures.
- Support students in their learning and help them become confident, independent learners, using the UAE values explicitly and implicitly to enhance the student's progress towards their target achievement
- Use digital technology to enhance Teaching and Learning at all available opportunities and Communicate with parents to keep them up to date with their child's learning and progress.

# **Happy Learning at LPS**

Teachers, Students and Parents participate in feedback/survey regarding various aspects of the School so that LPS continues to enhance Teaching and Learning and ensure that planning is continually at a high standard. Students enjoy learning and develop their skills through a variety of activities and positive responses. Research tells us that people learn in many different ways and respond best to different types of input; we must therefore teach in different ways to address the needs of our learners.

We encourage students to take responsibility for their own learning, to be involved as far as possible in reviewing the way in which they learn, and to reflect on how they learn. Students are encouraged to report on what helps them learn and what makes it difficult for them.

We offer opportunities for students to learn in different ways. Using variety of Activities for learning, students in large classes will be more attentive and their potential for learning will be increased when they are exposed to a variety of teaching methods and learning experiences such as -

Subject Enrichment activities

- Art Integrated activities
- Case studies and Investigatory projects
- Innovative projects and problem solving assignments
- research and discovery
- group work
- pair work
- independent work
- whole-class work, Holiday Homework
- asking and answering questions
- use of IT, Cyber safety activities
- Anti-bullying activities
- fieldwork and visits to places of educational interest
- creative activities
- observing and responding to television and other recorded media
- · debates, role-plays, PPT and oral presentations
- designing and making things
- participation in athletic or physical activity
- experiences with practitioners and specialists
- Cooperative learning
- Collaborative learning.... etc.

# Major Activities Our School offers that hones Children's Skills holistically:

- Academic Excellence in collaboration with Non Academic Activities-Arya Bhata Ganit Challenges, Ignited
  Minds programs, Coding Activities, Participation in Hamdan Award, Diana Award, Academic Excellence
  Award, Teacher's Day celebrations, UN Day Activities...etc.
- Sports Excellence by Sports& Games Activities-Sports Day celebrations involving all the students, CBSE Cluster Meet- Chess, Kho-Kho, Athletics, Fit Run, Marathon Run...etc.
- Visual & Performing Arts-Annual Day Celebrations, Toyota Dream Car Contests, Painting and Drawing competitions at all levels, Art Gallery ...etc.
- Innovation and Creativity-TECCEx, GMU projects, Science Innovative Skit contests, Global Innovative Award (2019), Creative and Innovative projects submission in EXPO
- Physical & Mental fitness—International Yoga day & Yoga activities regularly, Mental Health Day, Anger management techniques, World Obesity Day, Anti Bullying Act, World Heart Day
- Student Leadership-Investiture Ceremony, Mock UN day, Independence Day, Republic day, Martyrs Day
- Care and share Community Care Activities, Child Rights Activity, Children's Day Celebrations, Labor Day, Cyber Security Activities, Vigilance Awareness, World Ocean's Day, International Day of Tolerance
- Instilling Integrity-UAE-National Day Celebrations, International peace day, Flag day, Imparting Tolerance etc.
- Inter/Intra School Activities- Spell Bee, Arab Reading Challenge, Qiraa't competitions, Math Bee, Tarteel, Islamic Fest, Proud to be Indian Quiz Competition, All literary Activities (School Magazine, Newsletters, Special achievements records, Kinder Tinkle, Future Generations, Hindi Diwas etc)
- **Environmental Awareness Activities**-Mother Earth Day, Gardening, Child friendly Environmental Activities, Sustainability Award, Emirate Environmental Group (EEG) Activities, Swatch Bharat etc.
- Educational/Recreational Tours- (Green planet, Louvre Museum, Dubai Aquarium, All Museums, Book Expo, Zoo, Expo 2020.etc)

• Inculcating values and Ethics-Mother's Day, Father's Day, Global Parents Day, Grand Parent's Day, World Food Fay, Qiraa't Competitions, Commemoration of 150th Birth Anniversary of Mahatma Gandhi, Gandhi Jayanti Activities.etc

Support for students is reviewed on a regular basis through Principal's meetings, staff structure, formal observations, Learning walks, and staff appraisal. Support students to enhance the Curricular & Co-curricular activities within the classroom, focusing on high quality of teaching and happy learning for students.

Learners are encouraged in Small group learning as remedial plans to enable personalized learning. Support students to make and adapt to resources of learning on a one to one basis and in small groups. Structured intervention programmes are provided by our SEND team. These programmes have clear learning objectives and guidance for measurable results.

# Climate for learning:

The climate for learning is highly conducive to Teaching and Learning. All learning areas,

including technology facilities are used to constantly promote student's achievement. Displays/Board works in classrooms are presented to an exceptional standard and a large majority of this is student's work. Where appropriate, display work are marked and linked to learning intentions and success criteria.

### **UAE Values:**

All students will be enabled to develop an excellent understanding of the UAE's culture and society. Where appropriate, learning experiences need to include this.

# **Digital Technology:**

At LPS we enhance Teaching and Learning through the use of the highest quality digital technology. We want to excel with our provision for this and therefore teachers are required to plan for the use of this when it is appropriate.

### Inclusivity:

At LPS we are a fully inclusive School. Support for all groups of learners is planned for to enable all students to maximize their learning outcomes and their basic rights for learning is appreciated. Student counselling is an integral part of our educational system. The counselors provide academic, personal and social guidance for individual students who require assistance. Special attention is provided to students who require additional help in making strong progress.

### Individualization:

Teachers at LPS use strategies that successfully meet the individual learning needs of all students. The faculty at LPS comprises a team of highly qualified, dedicated and committed staff who are chosen to groom students into confident and effective individual. Our curriculum provision provides support to enable all pupils to make progress.

### Innovation:

Teaching will be highly innovative and teachers are encouraged to take calculated risks in the classroom to enhance Teaching and Learning. Opportunities are provided to motivate and inspire all students. They are highly creative and use critical, creative and inquisitive thinking to enhance their learning with confidence. Questioning (HOTS) will be used to challenge students' thinking and promote insightful responses, dialogue and reflection.

# **Monitoring and Evaluating at LPS**

Monitoring and evaluation is a key contributing factor to ensure Teaching and Learning is consistently at a high standard. we take account of new initiatives and research. Specific attention is given to changes in the curriculum, developments in technology and changes to the physical environment of the school.

To make students expert and brave to face the challenges and upgrade them to global level citizens, Formative and summative tests, **ASSET**, **TIMSS**, **PBTS**, **CAT4**, **PIRLS** tests, international Benchmark tests and other measures of students' performance are used in the processes of monitoring, review and evaluation.

# Responsibility

• SLT, KG Supervisor, HODs & Class Reps and Teachers

# **Evidences and Records**

- DLPs with Teacher Attainment
- Teaching & Learning Aids
- Lesson observations Records
- Academic records
- CPD records
- Activity Records & Assessment records