



ASSESSMENT POLICY



LEADERS PRIVATE SCHOOL, SHARJAH

Assessment Policy

Aim:

As per the National Education policy 2020, the aim of assessment in the culture of our schooling system will shift from one that is summative and primarily tests rote memorization skills to one that is more regular and formative, is more competency-based, promotes learning and development for our students, and tests higher-order skills, such as analysis, critical thinking, and conceptual clarity. The primary purpose of assessment will indeed be for learning; it will help the teacher and student, and the entire schooling system, continuously revise teaching-learning processes to optimize learning and development for all students. This will be the underlying principle for assessment at all levels of education.

Assessment is used as a tool to improve the teaching - learning process, which gives a clear picture for any modifications required by the teacher for the better understanding, optimizing the learning and development of all the students so that they can be guided well.

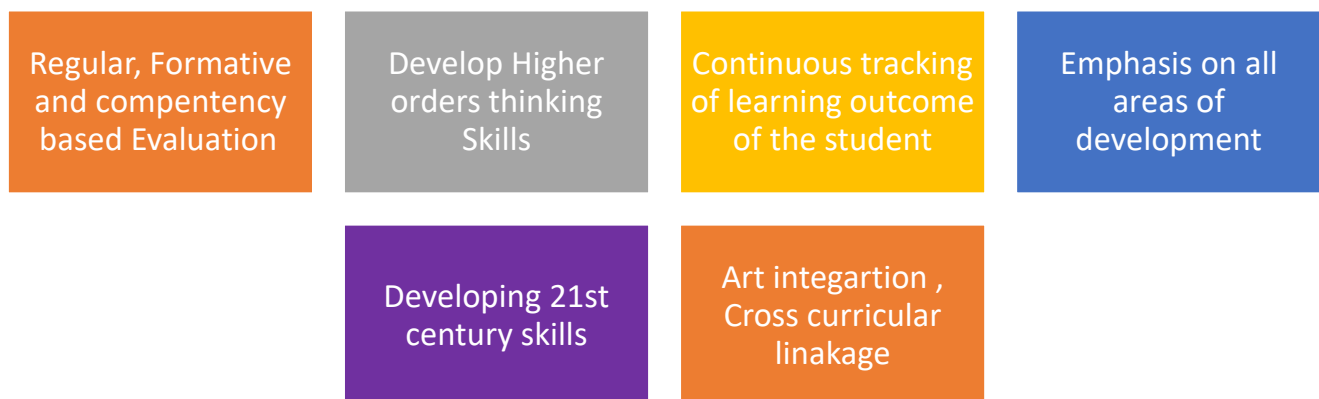
Purpose:

The assessment policy enables all stakeholders to follow a structured plan that can enable the students to perform well and improve on academic areas that they need to improve on.

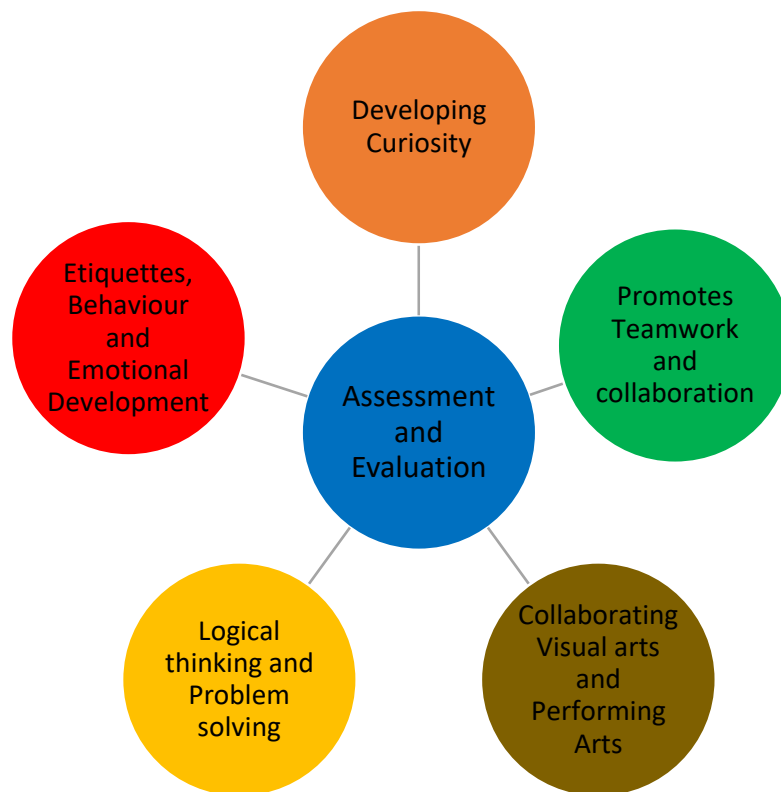
The policy guides leaders and teachers to manage data and processes and use these to improve instructional strategies that can enable all students to perform well.

Scope: Applicable to all assessments from KG to Grade 12.

The main features of our assessment policy is as follows:

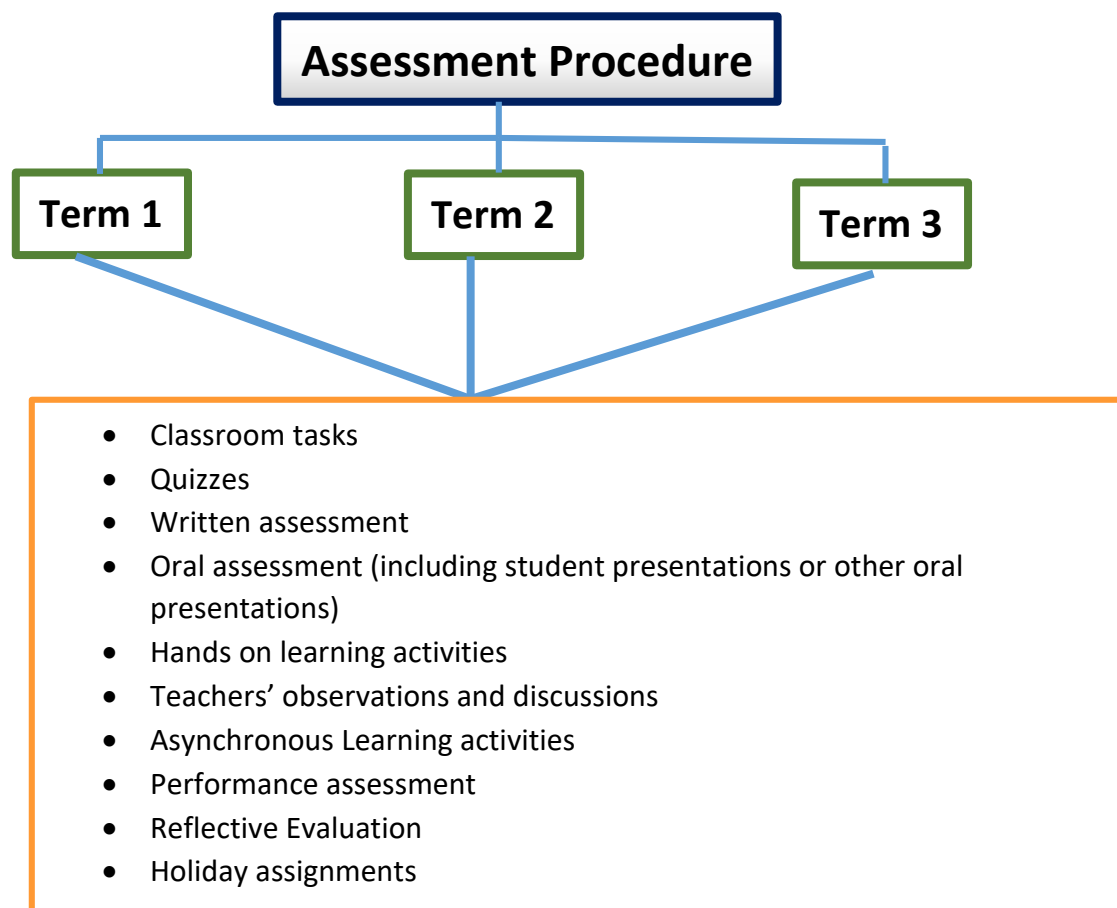


The focus of our assessment is



Assessment Procedure KG :

The students shall be closely observed during learning process and graded in all Scholastic and other co-scholastic areas based on the set of parameters as mentioned below:



Based on the child's work shared through Seesaw portal and involvement in the class activities, the grading is done on a 4-point scale.

The terminologies used are **VG, G, S and MP.**

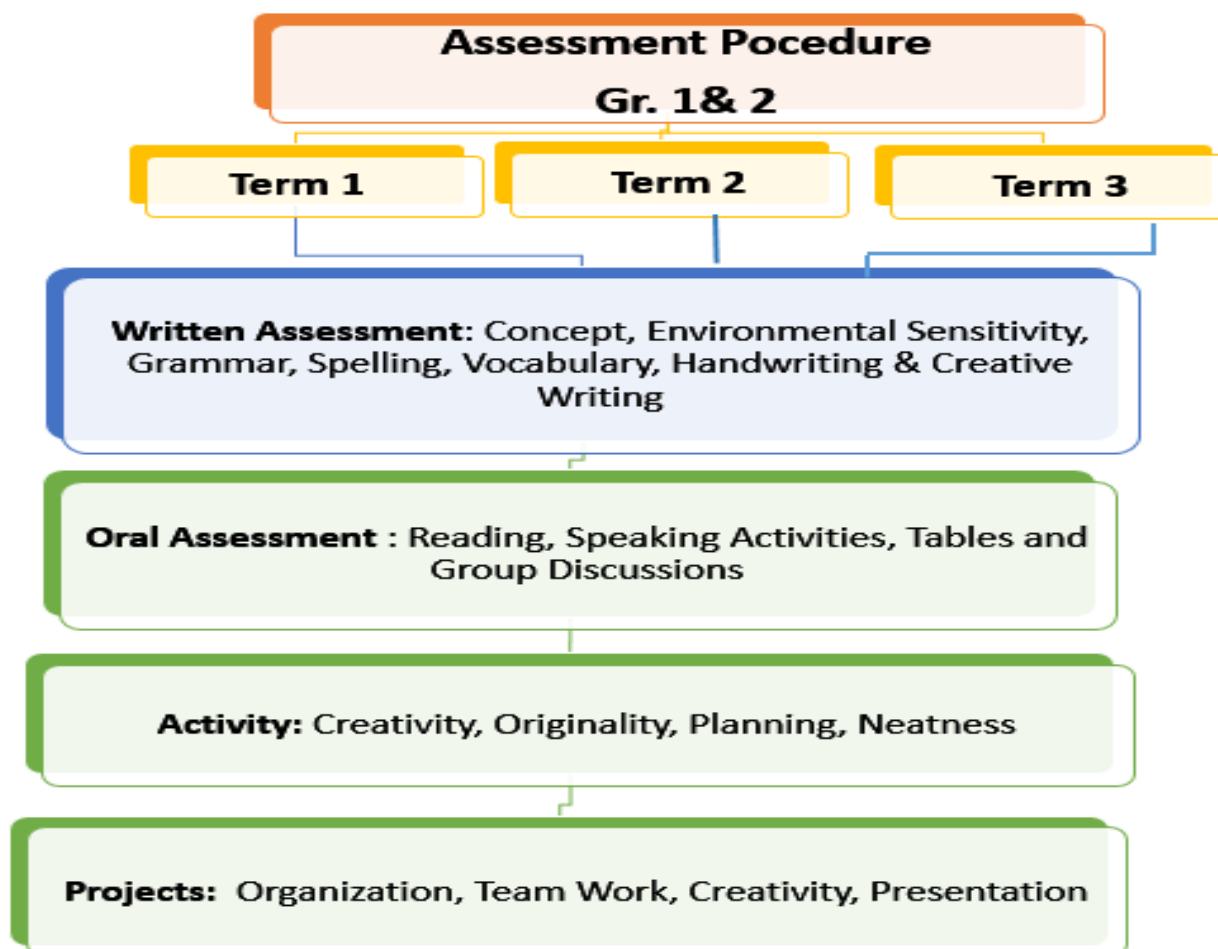
VG	G	S	MP
Very good	Good	Satisfactory	Making Progress

Assessment Procedure Grade 1 and 2:

Leaders Primary (Grade 1 and 2) follows the Continuous Comprehensive Evaluation method or informal way of assessing the student's performance in their Verbal, Written and activities performed. The competency based evaluation will be given more emphasis rather evaluating the content knowledge of the learner.

To ensure the attainment of these skills, Continuous Comprehensive Evaluations (CCE) are conducted internally during the course of the Academic Year, through Notebook Work, Worksheets, Textbook & Workbook Exercises, various Activities etc.

The students shall be closely observed and graded in all Scholastic and Co-Scholastic areas as per the assessment procedure mentioned below:



Assessments carried out internally during the course of study gives necessary feedback to the students and helps in making the appropriate modifications in the transactional procedures

and learning activities. This will also enable the Teachers to identify each child's strengths and areas for improvement and in turn, provide remedial intervention, to ensure his / her progress, during the Academic Year.

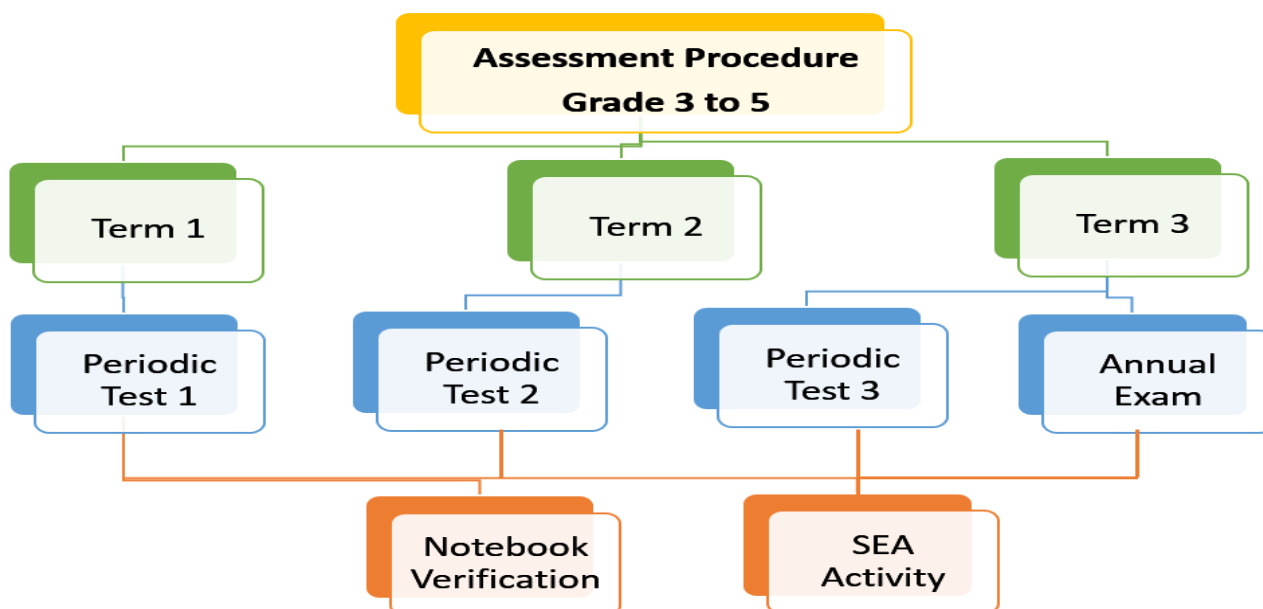
Assessment Tools

Rubrics - An established set of criteria for rating students in all areas. The descriptors tell the assessor what characteristics or signs to look for in students work and then how to rate that work on a predetermined scale.

Exemplars - Samples of students work that serve as concrete standards against which other samples are judged. Generally, there is one benchmark for each achievement level in a scoring rubric.

Anecdotal records - Anecdotal records are brief written notes based on observations of students. "Learning stories" are focused, extended observations that can be analyzed. These records need to be systematically compiled and organized.

Assessment Procedure Grade 3 to Grade 5

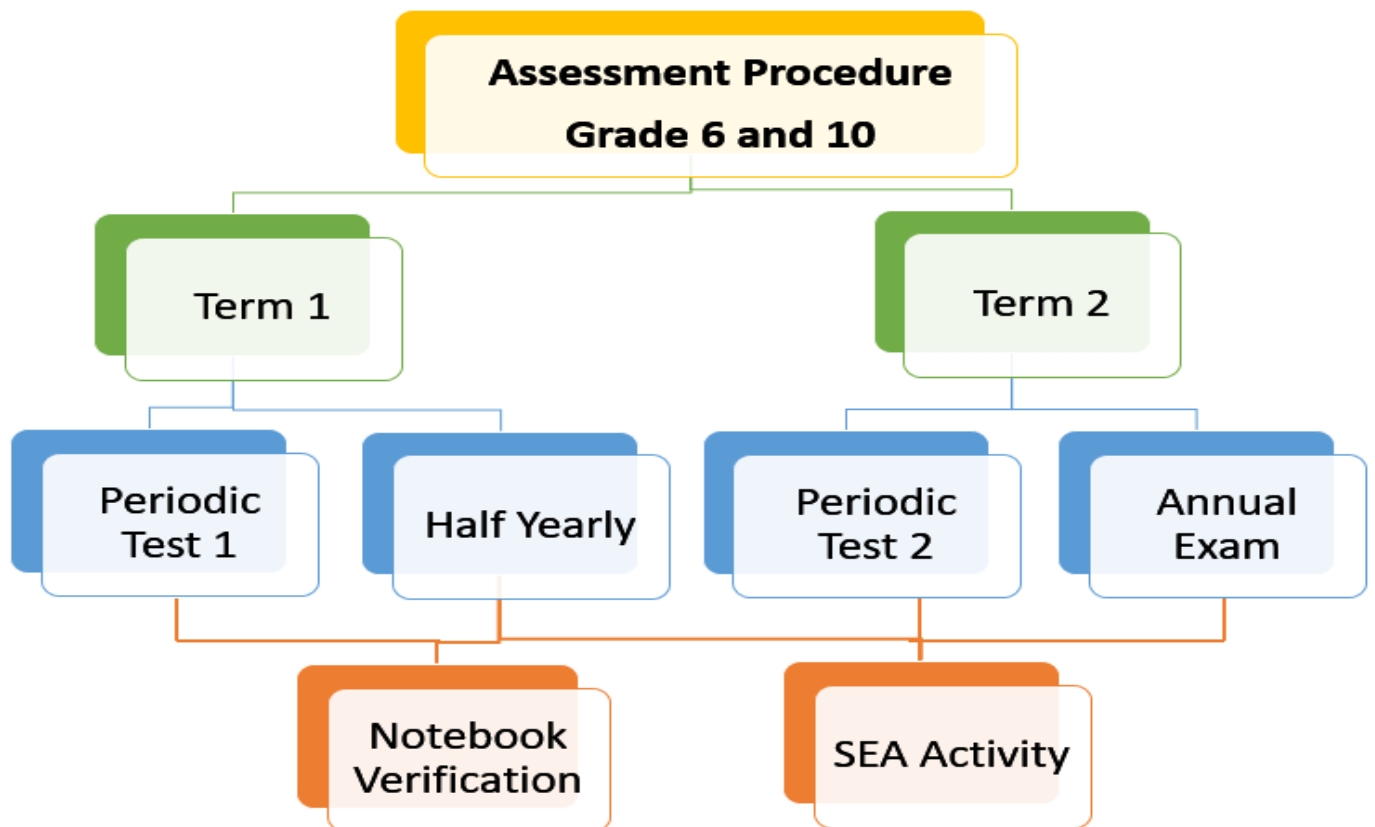


The Assessment will facilitate all round development of students. This will help to summarize about the quality of students learning. Help Students to improve their own learning. The assessment will test achievement of age appropriate basic Learning Outcomes and application of knowledge in the real life situation

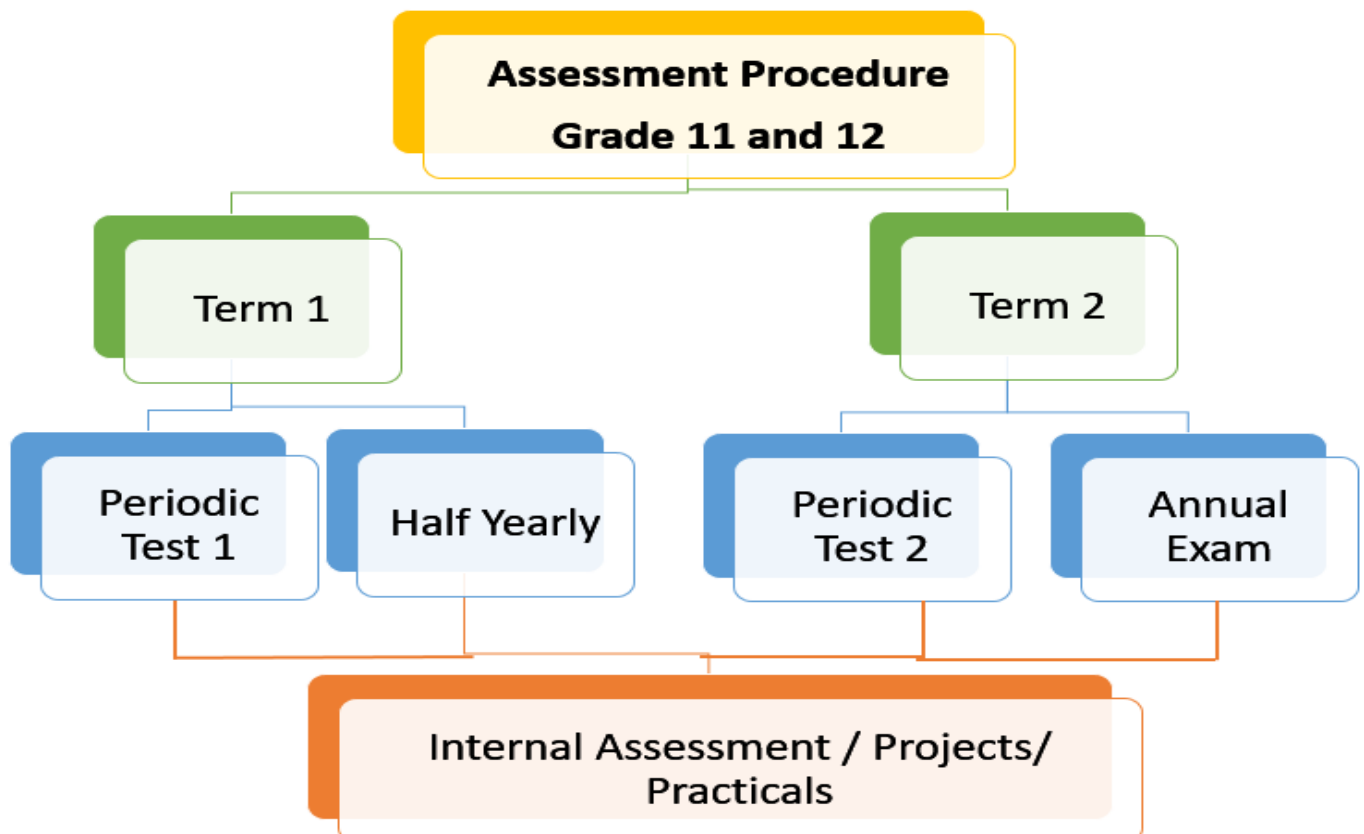
Based on child's Progress, Involvement in classroom activity and performance in the assessments the grades are been awarded (Grade 1 to Grade 5) as below

A*	A	B	C	D
90 – 100	75-89	56-74	34-55	Below 33
Outstanding	Excellent	Very Good	Good	Average

Assessment Procedure Grade 6 to Grade 10



Assessment Procedure for Grade 11 and 12



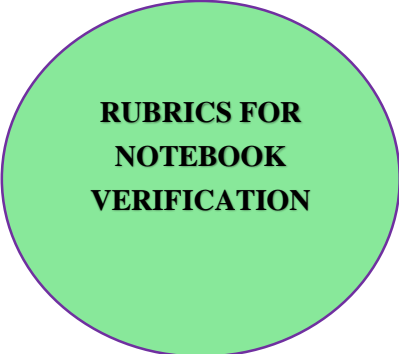
Based on Students performance and progress the students of classes 6 to 9 are awarded grades as follow:

A1	A	B1	B	C1	C	D	E
90 – 100	80-89	70-79	60-69	50-59	40-49	33-40	Below 33

For Classes 10 & 12, pre board exams are conducted. For them, Grades are awarded as per CBSE norms.

Notebook Verification (NB)

Notebook Verification as a part of internal assessment, is aimed at enhancing seriousness of students towards preparing notes for the topics being taught in the classroom as well as assignments. Notebook verification shall be done monthly, covering Regularity, Assignment completion and Neatness & Upkeep of Notebook.



**RUBRICS FOR
NOTEBOOK
VERIFICATION**

❖ Correctness

❖ Presentation

❖ Neatness

❖ Submission/Punctuality

❖ Completion/Regularity

Subject Enrichment Activities (SEA)

These are activities aimed at enriching the understanding and skill development of students. SEA consists of aspects like Practical work for Science, Lab work for Mathematics, Project work for Social Science and Listening & Speaking skills for Languages. These activities are applicable to all subjects and carried out throughout the term and evaluated at the end of the Term.



❖ Content accuracy

❖ Presentation

❖ Clarity of concept

❖ Process of project completion:
initiative, cooperation, participation &
punctuality.

❖ Oral or written test for content
assimilation.

Co-Scholastic Areas:

Co- Scholastic activities are promoted for the holistic development of students. These activities shall be graded term-wise. The aspect of regularity, sincere participation, output, and teamwork, be the generic criteria for grading, in the following **Co-Scholastic activities:**

- **Work Education** — This refers to skill-based activities, resulting in goods or services useful to the community.
- **Art Education** — Visual and Performing Arts.
- **Health & Physical Education** - Sports / Yoga.

Discipline (Attendance, Sincerity, Behaviour, Values)

Discipline significantly impacts career shaping, and it helps build character. Sincerity, good behavior and values develop strength and foster unity and co-operation. Therefore, the

students will be assessed for discipline which will be based on the factors like: Attendance, Sincerity, Behaviour, Values, Tidiness, Respectfulness for Rules, Attitude towards society, nation, and others. Grading of Discipline shall be done term-wise.

Detailed Syllabus shall be available on the school website.

OTHER EXTERNAL EXAMINATIONS

UAE National Agenda Parameter is a method for measuring and monitoring schools' progress towards achieving their individual National Agenda targets. This parameter requires all schools to participate in international and external benchmarking assessments on an annual basis for ASSET, CAT-4, TIMSS, PISA and PIRLS.

1. TIMSS — Trends in International Mathematics & Science Study

TIMSS - An international large-scale assessment that measures students' achievement in Mathematics and Science at Grade 4 and Grade 8 every four years in over fifty countries. The tests are uniquely designed by the International Association for the Evaluation of Educational Achievement (IEA) to measure different yet equally important components of knowledge-building.

2.PISA - Program for International Students Assessment

PISA measures 15-year old student's applied knowledge and competencies in Mathematics based on the PISA Frameworks for the year 2022. School can compare its results internationally.

3. International Benchmark Test (ASSET)

International level benchmarking test (**ASSET**) provides feedback on real learning to students of Grades 3 to 9. It pinpoints their academic strengths and weaknesses in **English, Maths & Science** thereby giving them an accurate picture of where they stand with respect to their peers.

4. PIRLS— Progress in International Reading Literacy Study

PIRLS is an assessment of reading comprehension that has been monitoring trends in student achievement and represents the worldwide standard for reading comprehension at the fourth grade.

5. CAT-4 — Cognitive Ability Test

The Cognitive Abilities Test: Fourth Edition (CAT4) provides a robust, standardized measure of cognitive reasoning ability, without reference to curriculum-based material and regardless of previous achievements or first language. With CAT4, we get invaluable insight into our pupils' ability to reason across four distinct batteries: verbal, non-verbal, mathematical and spatial, as compared to the national average.

Other Examinations / Contests

• Green Olympiad

An exam conducted by The Energy And Research Institute to test the knowledge of the students on a broad range of topics like water, energy, air, forest, biodiversity, climate, global warming, sustainable development, culture & current affairs pertaining to environment & sustainability.

• Sastra Parthiba Contest

It is conducted by Science India Forum UAE for Grades 5 to 12, in the category of Juniors, Sub Juniors & Seniors. Students' participation in the contest enables them to hone their scientific skills.

• Math Bee

Students from Grade 1 to 8 participate in the Math Bee competition. It stimulates enthusiasm for mathematical concepts, fosters mathematical creativity & strengthens problem solving skills.

• Ignited Minds:

Students from KG-2, Grade 1 to 7 participate in the Ignited Mental Math competition. It is unique and effective in developing interest in Math. It covers Arithmetic Application of concepts and HOTS (Higher order thinking Skills)

Criteria for Principal's Honours List:

To be on the Principal's Honours list, students should achieve the criteria given below:

- Grade 3 to 5: First Three Rank holders of each Grade
- Grade 6 to 8: 95% and above in 5 Main Subjects
- Grade 9 & 11: 90% and above in 5 Main Subjects

Attendance during Tests and Examinations is compulsory. Students who fail to appear in any one of the Test or Examination will not be considered for the Principal's Honours list. Proficiency Certificates will be awarded to the toppers of each subject from Grades 3 to 12, provided they secure a minimum of 95% in that subject.

Post Assessment Procedure:

- Information regarding the child's performance during each term shall be made available through the Progress Report, which shall be put up on the School Portal, on the PTM day.
- After every assessment/test the question specific analysis shall be carried out and required corrective actions shall be taken to improve student performance. This shall be carried out within 7 days from the date of assessment.

- Identification of remediation requirements shall be done scientifically and support extended, so as to ensure students acquire the required competency levels needed for that subject
- Question Specific Analysis (QSA) shall be done with graph analysis and the inference drawn shall be further connected with the teacher instruction to improve procedures in the class. Individual strategies shall be framed for students to improve performance.
- The HoDs shall improve results by organizing collaborative work, build assessment literacy, create data overview, dig into student data, examine instruction, develop action plan, assess progress, act and assess.

Records and Documents:

- Red book
- A file with grade-wise consolidated sheets of the exams maintained by teachers duly endorsed by the SLT and Principal.
- A file with the Annual Plan / schedule of examination / department targets and goals.
- Every teacher should have his/her grade track record – examination register / student data / Academic reports / and personalized individual strategies for students.
- A file with the changes applied in instruction, open –house reports / visible improvement seen in the students to be maintained.
- A file with evidences of achieved target as set and the improvement plan for the future.