



## **EMIRATES FUTURE INTERNATIONAL ACADEMY**

### **CIRCULAR TO ALL PARENTS**

### **REGISTRATION FOR THE NEW ADMISSION 2024-25**

REF:EFIA/CIR-035/2023-24

17.10.23

Dear Parents,

We are excited to announce the registration process for the upcoming academic year 2024-25 for classes KG 1 through Grade 9 and Grade 11.

Sibling registration will be opened from **November 1<sup>st</sup> to November 30<sup>th</sup>**.

**General admission :** For all other prospective students, general admission registration will open on **November 16th, 2023**. We welcome all new applicants to join our school community.

#### **Please take note of the following important details:**

1. KG1: Admission for KG1 will involve a face-to-face interview.
2. KG2 to Grade 9 , Grade 11 : Admission for KG2 to Grade 9 will be granted based on the results of entrance tests conducted by the school, subject to seat availability.
3. All communication regarding the admission process will be conducted via email, using your personal email ID.
4. It is essential that both parents and students have valid Emirates IDs and Abu Dhabi residence visas to complete the admission process.

#### **Mandatory Age Requirements for Admission:**

KG1: Born between 01/04/2019 and 31/03/2020

KG2: Born between 01/04/2018 and 31/03/2019

Grade 1: Born between 01/04/2017 and 31/03/2018

Grade 2: Born between 01/04/2016 and 31/03/2017

❖ **Please note that no age relaxation will be considered**

## **Procedure for Online Registration:**

### **To initiate the registration process, please follow these steps:**

1. Visit the school's website.
2. Locate and complete the registration form available on the website.
3. Upon receiving the confirmation, parents are required to pay the registration fee to secure the slot. The fee is 350 AED for KG and 500 AED for Grade 1-9 and Grade 11.
4. **Please note that the registration fee is non-refundable.**
5. It's important to understand that confirmation of registration does not guarantee admission.

### **Check list for documents required :**

1. 4 recent passport size photographs
2. Copy of Passport (Both 1st and last page) and valid residence Visa
3. Copy of Emirates ID (Front and Back)
4. Copy of Passports of Father and Mother (First and Last page) and valid residence Visa
5. Copy of Emirates ID (Front and Back)
6. Copy of recent Electricity Bill / Tenancy contract
7. Copy of attested Birth certificates
8. Copy of Immunization records
9. Copy of Insurance card (Front and Back)
10. Copy of previous school records (if applicable)
11. Copy of attested transfer certificate (if applicable)
12. For admissions from other countries, the Transfer Certificate must be attested by the Ministry of Education over and above the attestation from the respective school followed by the Ministry of Foreign affairs & by the U.A.E. consulate/embassy located in the country.
13. For admissions from any other Emirate besides Abu Dhabi, the Transfer Certificate must be attested by the Ministry of Education over and above the attestation from the respective school.
14. For admissions from India, the Transfer Certificate needs to be attested by:-
  - The District Education Officer/CBSE Regional Office (The Transfer Certificate has to be verified by the Education Office/CBSE Regional Office of the Zone/District/Area, from where the T.C. has been obtained).
  - The Indian Consulate/Embassy (The seal and signature of the Education Officer/CBSE Regional Office has to be attested by the Indian Embassy in Abu Dhabi)
  - The Ministry of Foreign Affairs (UAE)

We look forward to welcoming your sibling into our educational community. If you have any further questions or require assistance with the registration process, please do not hesitate to reach out to us via email at [admission@efiaschool.com](mailto:admission@efiaschool.com)

**School Fees 2024-25 :**

Please visit the website for the fee structure.

**Online payment details :**

You are requested to deposit the fees to school either through ADCB or through SKIPLY Mobile App and send the payment details to [accountsonline@efiaschool.com](mailto:accountsonline@efiaschool.com)

Please mention “ONLINE REGISTERED ADMISSION- NAME- CLASS” when you are sending the payment details to [accountsonline@efiaschool.com](mailto:accountsonline@efiaschool.com)

Account Details :

Account Name : EMIRATES FUTURE INTERNATIONAL ACADEMY

A/C No : 11206426920001

IBAN : AE850030011206426920001

For more information on admission and registration contact our school office:

Website : [www.efiaschool.com](http://www.efiaschool.com)

Email : [efia.uae@efiaschool.com](mailto:efia.uae@efiaschool.com)

Office Timings for admission: Monday to Thursday :9:00 am to 3:00 PM

Sunday : 10:00 am to 1:00 PM

Regards,



Mr. Saji Oommen

Principal