



## **EMIRATES FUTURE INTERNATIONAL ACADEMY**

### **CIRCULAR TO ALL PARENTS**

### **REGISTRATION FOR THE NEW ADMISSION 2025-26**

**REF: EFIA/CIR-30/2024-25**

**26.09.24**

Dear Parents,

We are excited to announce the registration process for the upcoming academic year 2025-26 for classes KG 1 through Grade 9 and Grade 11.

Siblings online registration will be opened from **October 15<sup>th</sup>, 2024 to November 30<sup>th</sup>, 2024**

**General admission:** For all other prospective students, general admission registration will open from **November 1<sup>st</sup>, 2024**. We welcome all new applicants to join our school community.

#### **Please take note of the following important details:**

1. All registrations must be completed online through our school website. We are not accepting any walk-in registrations.
2. You will be contacted for an interview/entrance test on a first-come, first-served basis according to your registration.
3. KG1: Admission for KG1 will involve a face-to-face interview (tentatively from December 1<sup>st</sup>, 2024)
4. KG2 to Grade 9, Grade 11: Admission for KG2 to Grade 9 will be granted based on the results of entrance tests (tentatively from December 16<sup>th</sup>, 2024) conducted by the school, subject to seat availability.
5. All communication regarding the admission process will be conducted via email, using your personal email ID.
6. It is essential that both parents and students have valid Emirates IDs and Abu Dhabi residence visas to complete the admission process.

#### **Mandatory Age Requirements for Admission:**

KG1: Born between 01/04/2020 and 31/03/2021

KG2: Born between 01/04/2019 and 31/03/2020

Grade 1: Born between 01/04/2018 and 31/03/2019

Grade 2: Born between 01/04/2017 and 31/03/2018



❖ **Please note that no age relaxation will be considered**

**Procedure for Online Registration:**

**To initiate the registration process, please follow these steps:**

1. Visit the school's website.
2. Locate registration link and complete the registration available on the website.
3. Make sure to enter correct parent code to avail siblings' priority.
4. Once the registration is completed you will receive an acknowledgment with an application number. Kindly note down the application number for your future reference.
5. It's important to understand that confirmation of registration does not guarantee admission.

**Check list for documents required:**

1. 4 recent passport size photographs
2. Copy of Passport (Both 1st and last page) and valid residence Visa
3. Copy of Emirates ID (Front and Back)
4. Copy of Passports of Father and Mother (First and Last page) and valid residence Visa
5. Copy of Emirates ID (Front and Back)
6. Copy of recent Electricity Bill / Tenancy contract
7. Copy of attested Birth certificates
8. Copy of Immunization records
9. Copy of Insurance card (Front and Back)
10. Copy of previous school records (if applicable)
11. Copy of attested transfer certificate (if applicable)
12. For admissions from other countries, the Transfer Certificate must be attested by the Ministry of Education over and above the attestation from the respective school followed by the Ministry of Foreign affairs & by the U.A.E. consulate/embassy located in the country.
13. For admissions from any other Emirate besides Abu Dhabi, the Transfer Certificate must be attested by the Ministry of Education over and above the attestation from the respective school.
14. For admissions from India, the Transfer Certificate needs to be attested by: -
  - The District Education Officer/CBSE Regional Office (The Transfer Certificate has to be counter signed by the Education Office/CBSE Regional Office of the Zone/District/Area, from where the T.C. has been obtained).
  - The Indian Consulate/Embassy (The seal and signature of the Education Officer/CBSE Regional Office has to be attested by the Indian Embassy in Abu Dhabi)
  - The Ministry of Foreign Affairs (UAE)



- The issuance date mentioned on the Transfer Certificate (TC) should be within one month at the time of admission.

We look forward to welcoming your sibling into our educational community. If you have any further questions or require assistance with the registration process, please do not hesitate to reach out to us via email at [admission@efiaschool.com](mailto:admission@efiaschool.com)

**School Fees 2025-26 :**

Please visit the website for the fee structure.

**Online payment details :**

You are requested to deposit the fees to school either through ADCB or through SKIPLY Mobile App and send the payment details to [accountsonline@efiaschool.com](mailto:accountsonline@efiaschool.com)

Please mention "ONLINE REGISTERED ADMISSION- NAME- CLASS" when you are sending the payment details to [accountsonline@efiaschool.com](mailto:accountsonline@efiaschool.com)

Account Details :

Account Name : EMIRATES FUTURE INTERNATIONAL ACADEMY

A/C No : 11206426920001

IBAN : AE850030011206426920001

For more information on admission and registration contact our school office:


Website : [www.efiaschool.com](http://www.efiaschool.com) Email : [efia.uae@efiaschool.com](mailto:efia.uae@efiaschool.com).

[efia.uae@gmail.com](mailto:efia.uae@gmail.com)

Office Timings for admission: Monday to Thursday :9:00 am to 3:00 PM

Sunday : 10:00 am to 1:00 PM

Regards,

  
Mr. Saji Oommen

Principal