

## **EMIRATES FUTURE INTERNATIONAL ACADEMY**

## **CIRCULAR TO ALL PARENTS**

12th April 2021

Ref: EFIA/Cir-5/ 2021-22

Dear Parents,

## Ramadan Kareem!

Wishing you and your family peace, harmony, happiness, good health and prosperity ahead of Ramadan.

The Ramadan month timing is as follows.

- Classes KG 1 & KG 2: 9.30 am to 12 Noon
   Physical schooling students to be dropped at gate number 3 between 9.15 am to 9.25 am and collect back from gate number 6 between 12 noon to 12.10 PM (KG 1 students) & 12.10pm to 12.20 pm (KG 2 students).
- Grade 1: 9.30 am to 1.30 pm
   Physical schooling students to be dropped at gate number 2 between 9.15 am to 9.25 am and collect back from gate number 6 between 1.30pm to 1.50 pm.
- 3. **Grade 2 to 12**: 9.30 am to 2.00 pm
  Physical schooling students Entry to school will be through gate no 2 between 9.15am and 9.25am and Exit through gate no 6. Between 2.05 pm and 2.15pm.
- 4. TRANSPORTATION OF STUDENTS: Physical schooling students will be picked one and half hours late from their respective stops and dropped back at the usual time. Students' entry to school will be through gate no 2 and exit through gate no 2. Transport fee to be paid in advance. Students will not be allowed to board the bus if payment is not done.
- 5. OFFICE TIMING DURING RAMADAN: 9AM TO 2.30 PM.
- 6. **PARENT VISITING TIME**: Parents are allowed to visit the school office for Admission, fee payment and other admin work between 10 am to 1.00pm.
- 7. **COVID 19 PCR TEST**: It is compulsory to have 96-hour valid COVID 19 negative certificates to enter the school office for any purpose. Vaccinated people can enter with 7 days validity PCR test negative result.
- 8. **TRANSFER CERTIFICATE**: Please note that parents who are applying now for the TC have to pay one-month tuition fee. Parents who applied for transfer certificate can get their ward TC & mark sheet directly from ADEK web site after 25<sup>th</sup> April 2021.

## **General Instructions**

- 1. All students are expected to adhere to the class timing. Repeated cases of joining classes late or leaving early will result in loss of attendance. Absentees will be noted and logged at 9:40 am daily.
- 2. All parents are requested to pay school fees on or before 17<sup>th</sup> April, 2021. If school fees is not paid the students will be blocked from attending the class Virtually/ physically. Fee discount is applicable only for those parents who pay the school fee before the due date. Parents can pay the fees online. Kindly ignore if paid already.
  - 3. The mode of payment is as follows:
    - 1. Cash / card / current dated cheque payment at school accounts office between 10:00 am to 1:00 pm.
    - 2. For entry to school office 96 hours Covid negative test result required.
    - 3. By online transfer to school account at ADCB.

A/C Name: EMIRATES FUTURE INTERNATIONAL ACADEMY

A/C no: 11206426920001

IBAN: AE850030011206426920001

4. Payment through Mobile App Skiply

Play Store for Android Mobile:

https://play.google.com/store/apps/details?id=ae.skip1y.rakbank

App Store for Apple Mobile: https://apps.apple.com/in/app/skip1y/id1477629342]

5. Once payment has been completed, kindly send the transfer details along with child's name and class to accountsonline@efiaschool.com. Once payment has been received, online payment and ATM/cash payment receipts will be sent to you within 4 days.

SAJI OOMMEN PRINCIPAL