



# **EMIRATES FUTURE INTERNATIONAL ACADEMY**

## **CIRCULAR TO ALL PARENTS**

9<sup>th</sup> April 2022

Ref: EFIA/Cir-4/ 2022-23

Dear Parents,

### ***Ramadan Kareem!***

Wishing you and your family Peace, Harmony, Happiness,

Good health and Prosperity ahead of Ramadan.

***Welcome to the New Academic year 2022-23.***

**1. The Ramadan month timing is as follows.**

**Classes KG 1 & KG 2: 8.55 am to 12 Noon**

Students to be dropped at gate number 3 between 8.30 am to 8.50 am and collect back from gate number 6 between 12.10pm to 12.20 PM.

**Grade 1 : 8.55 am to 1.30 pm**

Students to be dropped at gate number 2 between 8.30 am to 8.50 am and collect back from gate number 6 between 1.30pm to 1.50 pm.

**Grade 2 to Grade 12 : 8.55 am to 2.00 pm**

Students Entry to school will be through gate no 2 between 8.30 am and 8.50 am.

Exit between 2 pm to 2.10 pm: Boys Grade 5-12: gate no 2, Girls grade 5-12: Gate no 3 & Grade 2-4 Boys and Girls : Gate no 6 .

**2. SCHOOL TRANSPORT:** Students using school transport will enter through gate no: 2 and exit through gate no: 2. Transport fee to be paid in advance. Students will not be allowed to board the bus if payment is not done. Buses will leave the school at 12.15pm with the KG students and at 2.15pm with the students of Grade 1-12.

**3. OFFICE TIMING DURING RAMADAN:** 9AM TO 2.30 PM.

**4. PARENT VISITING TIME:** Parents are allowed to visit the school office for Admission, fee payment and other admin work between 9.30 am to 2.00pm.

**5. COVID 19 PCR TEST:** It is compulsory to have 96-hour valid COVID 19 negative certificates to enter the school office for any purpose.

**6. TRANSFER CERTIFICATE:** Please note that parents who are applying now for the TC have to pay one-month tuition fee. TC will be issued after 2 weeks.

## **GENERAL INSTRUCTIONS**

1. All students are expected to adhere to the class timing. If a child is absent from school for the first 10 days without information and proper reasons, their name will be removed from the roll.
2. All parents are requested to pay school fees on or before 20<sup>th</sup> April, 2022. If school fee is not paid the students will be removed from the Class. Fee discount is applicable only for those parents who pay the school fee before the due date. Parents can pay the fees online. Kindly ignore if paid already.
3. Students who opted for transport are requested to contact the transport company Golden Bus Transportation Company for the bus pickup and drop off timings.  
Contact no: Mr. Arun: 0589739389 and Ms. Anitha: 050 3272042.  
Please note that transport is available only to Abu Dhabi town, Mussaffa-9, 10, 11 & 12 and MBZ.
4. **Kindly note that the following documents are to be submitted on the joining date of the student at the entrance gate.**
  1. Copy of Emirates ID of student (hard copy).
  2. Passport copy of both parents and student (hard copy).
  3. Certificate of vaccination against COVID 19 (hard copy).
  4. Negative PCR test result with a validity of 96 hours (hard copy).  
Please note that Ahalia Hospital Mussafah (9am to 12pm & 6pm to 9pm) and Ahalia Hospital Hamdan (9am to 11.30pm) will offer free PCR test for students from 7<sup>th</sup> of April to 24<sup>th</sup> of April 2022.
5. In the best interest of the staff and students, the school management encourages all parents to get your ward vaccinated against COVID 19 virus.
6. Students must not be sent to school if and when the student or any of their family members are ill and experience symptoms like fever, common cold, running nose, cough, etc.
7. Please note that if any student is observed to experience any such symptom, they will be isolated and his/her parents will be contacted by the school. Parents are expected to take the child home at the earliest.

**Regards**

**SAJI OOMMEN  
PRINCIPAL**